



**Department of Planning,  
Zoning & Building**

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Contractors Certification 233-5525  
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[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)



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Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

DATE: December 31, 2019

TO: All Construction Industry Stakeholders

FROM: Doug Wise, Director   
Building Division

RE: Requesting or Scheduling Inspections

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As we begin the final phase of implementation of the County's electronic permitting system, the Division is implementing changes to ensure only properly credentialed individuals can apply for permits and schedule inspections. This action is being undertaken in part in response to numerous requests received from license holders and in part in order to ensure the Building Division is fully adhering to applicable Florida contracting law.

As a result, **effective February 1<sup>st</sup>, 2020**, all licensed contractors will be limited to scheduling or requesting inspections that fall within their specific scope of licensure. Online applications for no-fee sub-permits that are available at this time are already limited to those permit descriptions that fall within the applicant's scope of licensure, and additional stand-alone permit types will be added with similar restrictions over the next year.

All licensees are reminded and urged to take special care to protect their pin numbers and passwords in order to ensure their licenses aren't being used without their knowledge. If you feel your pin number has been compromised, please check the ePZB system, <https://www.pbcgov.org/ePZB.Admin.WebSPA/#/> for pending permits. If your pin number has been compromised, please contact PBC Contractors Certification Division at 561.233.5525 or [pzbccert@pbcgov.org](mailto:pzbccert@pbcgov.org).

We thank everyone in advance for their patience and understanding during this transition recognizing that this action may impact ongoing projects. We look forward to working collaboratively with our Construction Industry Partners in an effort to continue to improve our operations and safeguard our customers' registered credentials.