

# Pool Barrier Requirements/Process

PPM# PBO-104

All pools/spas shall be primary permits. Sub-permit applications may be accepted concurrently with the pool permit application. Pool sub-permits may be issued anytime (except for decks, which must be simultaneous) after the pool primary permit has been issued.

All permitted pools/spas are issued as a “primary” permit with sub-permits for a barrier, electric, and any other appropriate sub-trade. If a fence or wall exists, the barrier permit will still be required, which will allow inspections to determine if any additional work is needed to convert the fence/wall to a code-compliant pool/spa barrier. A natural barrier may be utilized as a required pool barrier, provided it meets the requirements of the Florida Building Code.

The following Building Division forms are required to be submitted prior to permit completion, as appropriate:

1. Affidavit of Understanding ([click here for form](#)) This form shall be signed by both the property owner and contractor indicating they understand that a 360-degree barrier is required around a pool, spa or hot tub and must be submitted with the application for the pool.
2. Affidavit of Compliance ([click here for form](#)) This form shall be signed by the property owner indicating which method has been utilized to create the required barrier around a pool, spa or hot tub and must be submitted with the application for the barrier.

In order to allow a neighbor’s wall or fence to be utilized as part of the required barrier around a pool, spa or hot tub a **recorded** *Pool Barrier Agreement* must also be submitted with the application for the pool barrier.

3. Pool Barrier Agreement ([click here for form](#)) This form shall be signed by the property owner and **recorded** in the Official Records of Palm Beach County in order to allow a neighbor’s wall or fence to be utilized as part of the required barrier around a pool, spa or hot tub. The recorded Agreement along with the signed Affidavit of Compliance must be submitted with the application for the barrier.

Please review PPM# PBO-104 ([click here](#)) complete application submission requirements.