

Checklist for Staff and for TOWING BUSINESS

Application - 2019

- Application – **completed in full** and signed by the owner, president or an officer of the corporation. **Owners or officers owning 25% or more of the business must sign the last page of the application. Also pay and fill out the FDLE FORM.**

- Current** Corporation **OR** Fictitious Name Documentation.

- Current** Palm Beach County Local Business Tax Receipt
Current Certificate for (2018) NOT the receipt for payment

- Insurance** – the **current** certificate of insurance **MUST** be faxed to this office **PRIOR TO SUBMISSION OF APPLICATION**
All current or new vehicle(s) or storage(s) facility must be added to the certificate. PBC Consumer Affairs must be listed as certificate holder NOTE: Certificate needs to come from Insurance Agent

- Current** Vehicle Registration(s) for each vehicle to be registered

- Copy of Driver's License for all individual's signing the application and Corporate Officers of the Business.**

- Fees – accepted in the form of CHECK/ MONEY ORDER /VISA, MASTERCARD or DISCOVER CARD

Note: Late Fee's will apply after September 30th 2018