

## To Find More Information

### TO OBTAIN:

- The PBC Home Caregiver Application Form
- Information About Home Caregiver ID Badges
- Schedule Appointment
- Validate Caregiver ID Badge

### AND FOR ADDITIONAL INFORMATION

Visit Our Website:

[www.pbcgov.com/consumer](http://www.pbcgov.com/consumer)

Call Us:

**Palm Beach County  
Public Safety Department  
Consumer Affairs Division**

**(561) 712-6600**

Office Location:

**50 South Military Trail, Suite 201  
West Palm Beach, FL 33415**

## Locations For Fingerprints & Photo

### PALM BEACH COUNTY CONSUMER AFFAIRS DIVISION

#### Fingerprints & Photo

50 South Military Trail, Suite 201  
West Palm Beach, FL 33415

# BENEFITS

## For Vulnerable Adults

The Caregiver ID Badge ensures you that your Home Caregiver has undergone a national fingerprint based check, and has not been disqualified from working as a Home Caregiver in Palm Beach County due to certain criminal adjudications.

You can also check the Palm Beach County Consumer Affairs Division website to see if your Home Caregiver has received a Home Caregiver ID Badge:

[www.pbcgov.com/consumer](http://www.pbcgov.com/consumer)

## For Home Caregivers

Creates additional employment opportunities.

Will be in compliance with local Home Caregiver Ordinance and avoid civil fines.

If working as an unlicensed Home Caregiver, you may be subject to a civil fine of \$500.00 for each violation.



Palm Beach County  
Board of County Commissioners

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# HOME CAREGIVERS NEED ID BADGE



**Palm Beach County  
Public Safety Department  
Consumer Affairs Division**

## Palm Beach County Home Caregiver Ordinance

Working in cooperation with the Palm Beach County Sheriff's Office, the Palm Beach County Board of County Commissioners enacted the Palm Beach County Home Caregiver Ordinance in October of 2015.

The Ordinance requires that applicants for a Home Caregiver ID Badge must undergo a state and national fingerprint background check.

Persons can check to see that a home caregiver has a valid ID Badge by visiting [www.pbcgov.com/consumer](http://www.pbcgov.com/consumer). Working without a Home Caregiver ID Badge may result in a \$500.00 fine. Please check our website for additional information.

## You Must Obtain A Home Caregiver ID Badge If...

You receive compensation, directly or indirectly, from a **Vulnerable Adult** for assisting that vulnerable adult with Covered Activities.

**Vulnerable Adult** is defined as a person 18 years of age or older whose ability to perform the normal activities of daily living or to provide for his or her own care or protection is impaired due to a mental, emotional, sensory, long-term physical, or developmental disability or dysfunction, or brain damage, or the infirmities of aging.

### Covered Activities

#### Activities of Daily Living

- Bathing
- Shaving
- Dressing
- Using the Toilet
- Getting In/Out of Bed
- Grooming
- Oral Care
- Eating
- Continence-Related Activities
- From Seated To Standing Position

#### Instrumental Activities of Daily Living

- Preparing Meals
- Housework
- Managing Finances
- Making & Keeping Doctor's Appointments
- Driving and/or Arranging for Travel (Either by Public Transportation or Private Car)
- Shopping
- Managing Medication

## Exemptions

If you hold any of the following licenses and/or certifications, you are not required to obtain a Palm Beach County Home Caregiver ID Badge:

- Registered Nurse (RN)
- Licensed Practical Nurse (LPN)
- Certified Nursing Assistant (CNA)
- Clinical Nurse Specialist (CNS)
- Advanced Registered Nurse Practitioner (ARNP)
- Physical Therapist (PT)
- Physical Therapist Assistant (PTA)
- Occupational Therapist (OT)
- Occupational Therapist Assistant (OTA)

### Charitable and/or Faith Based Organizations

Which are exempt from federal income tax pursuant to 26 U.S.C. § 501(c)(3), and which serve Vulnerable Adults by making referrals of volunteers to provide Covered Activities are not required to obtain a Palm Beach County Home Caregiver ID Badge.

The following family members who are caring for Vulnerable Adults are not required to obtain a Palm Beach County Home Caregiver ID Badge:

- Spouse
- Domestic Partner
- Parents and Step-Parents
- Grandparents and Step-Grandparents
- Children and Step-Children
- Grandchildren and Step-Grandchildren
- Great Grandchildren
- Siblings and Step-Siblings
- Former Spouse

### Services Offered on a Non-Recurring Basis

People who receive compensation directly or indirectly from a Vulnerable Adult in exchange for assisting that Vulnerable Adult with one or more Covered Activities on a non-recurring basis, **not to exceed 3 days in a calendar month or 24 days in any calendar year** are not required to obtain a Palm Beach County Home Caregiver ID Badge.

## How To Get ID Badge

Log on to:  
[www.pbcgov.com/consumer](http://www.pbcgov.com/consumer)

## How To Make An Appointment

Log on to [www.pbcgov.com/consumer](http://www.pbcgov.com/consumer)  
Click on Caregiver ID  
Click on Schedule an Appointment

## To Make An Appointment

### You Will Need:

- Government issued photo ID
- Completed Application
- Payment via check or credit card (No Cash)

To be processed as agency affiliated, you must be determined by the Agency for Health Care Administration (AHCA) as eligible.

### We Will Coordinate Your:

- Photo
- Fingerprints
- ID Badge

## Cost

The cost of the ID Badge will depend on whether you work for a Home Caregiver Agency and have been determined by the Agency for Health Care Administration (AHCA) as eligible or if you will be working as a private/independent caregiver.

Agency Affiliated home caregivers with AHCA verification – \$30.

Independent/Private home caregivers who have not submitted fingerprints and been determined as AHCA eligible are required to be fingerprinted – \$100.

## National Fingerprint Background Check

If you have already undergone a state and national fingerprint background check through the Florida Agency for Health Care Administration (AHCA), **you must still apply for a Palm Beach County Home Caregiver ID Badge**, but you will not be required to undergo another fingerprint background check.

## No Training Needed

The Palm Beach County Home Caregiver ID Badge **DOES NOT** require education or training.

The Home Caregiver ID Badge ensures **only** that the Home Caregiver who possesses the ID Badge has undergone a national fingerprint based check, and is not disqualified from working as a Home Caregiver because of certain criminal adjudications.