

**OFFICIAL MEETING MINUTES
OF THE
INFRASTRUCTURE SURTAX
INDEPENDENT CITIZEN OVERSIGHT COMMITTEE
PALM BEACH COUNTY, FLORIDA**

AUGUST 15, 2024

**THURSDAY
10:00 A.M.**

**1st FLOOR, KEN ROGERS MEMORIAL CHAMBERS
WEST PALM BEACH, FL**

MEMBERS:

Maria S. Antuña
Debra A. Chandler
Patrick J. Franklin
Julio Fuentes
Sandra Hammerstein
Maziar Keshavarz
Rex Kirby
Frank D. Lewis
John R. Smith, Chair
Timothy Stapleton
Christine M. Thrower-Skinner
Lee Waring, Vice Chair
Kimberly Weston

COUNTY STAFF PRESENT:

Daniella Alcin, Budget Analyst II, Office of Financial Management and Budget (OFMB)
Isami Ayala-Collazo, Assistant County Administrator & FDO Director
Sherry Brown, Director IV, OFMB
Steve Carrier, Assistant County Engineer, Engineering and Public Works
Alicia DeAbreu, Division Director II, OFMB
Fernando DelDago, Director I, FDO
Yelizaveta Herman, Assistant County Attorney II
Eric McClellan, Division Director IV, FDO
Michael Pitter, Planning Technician, FDO

ALSO PRESENT:

Jonathan Jordan, Principal/Senior Project Manager, Jacobs Project Management Co.
Stuart Patterson, Senior Project Manager, Jacobs Project Management Co.

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Danielle Freeman, Deputy Clerk
Chyanne Munet, Deputy Clerk

1. Call to Order

The chair called the meeting to order at 10:03 a.m.

2. Roll Call

Present: Maria Antuña, Sandra Hammerstein, Maziar Keshavarz, Rex Kirby, Frank Lewis, John Smith, and Lee Waring

Absent: Debra Chandler, Patrick Franklin, Julio Fuentes, Christine Thrower-Skinner, and Kimberly Weston

3. Approve Minutes – May 16, 2024

MOTION to approve the May 16, 2024, minutes. Motion by Rex Kirby, seconded by Maria Antuña, and carried 7-0.

4. Revenue Report

Ms. Brown provided the revenue report via slide presentation.

Mr. Keshavarz commented on the economical trend and differences in Palm Beach County.

Ms. Brown explained that revenue collections could potentially end a year earlier than projected.

5. Expense Report

A. Presentation by Jacobs Project Management Co.

Jonathan Jordan from Jacobs Project Management Co. provided the expense report via slide presentation.

Mr. Jordan discussed the data on the expenditure and revenue charts and detailed the differences between the curves.

Mr. Kirby inquired about the length of the workflow and the remaining expenditures.

Eric McClellan, Division Director IV, Facilities Development and Operations (FDO), responded to Mr. Kirby's inquiry and suggested consultations with each individual department due to the diversity of the projects.

Mr. Waring inquired about the role of the surtax committee after December 2025 and Mr. McClellan responded stating that the committee would oversee the expenditures until funds had been spent.

Discussion continued regarding plans for the surtax committee's future.

1. Budget Transfers/Project Presentations

A. Parks and Recreation

Robert Hamilton, Division Director of Parks and Recreation provided an overview and details of the Type 1, Type 2, and Type 3 transfers.

1. Type 1: 24-08-Lake Ida West Park Septic System Replacement
2. Type 1: 24-09-Okeeheelee Caretaker Septic System Replacement
3. Type 1: 24-10-Caloosa Park Septic System Replacement
4. Type 1: 24-11-Morikami Lake Biwa Pavilion Replacement

Mr. Hamilton discussed the increase in sub-contractor and location costs and the difficulty in finding licensed sub-contractors. He also spoke about the potential start dates for projects that were pending approval.

Mr. Keshavarz inquired about the overages and the original budget.

Ms. Brown spoke about the original budgets for the Caloosa Park projects.

Discussion continued.

Responding to Ms. Antuña, Mr. Hamilton confirmed there was a bundle procurement for the construction of the projects.

MOTION to approve all the Type 2 and Type 3 budget transfers by way of one motion and one vote. Motion by Maziar Keshavarz, seconded by Lee Waring, and carried 7-0.

(CLERK'S NOTE: The Type 2 and Type 3 budget transfers were approved with one motion and one vote.)

5. Type 2: 24-12-Okeeheelee Park Street and Parking Lot Light Replacement
6. Type 2: 24-13-Dyer Park Athletic Field Renovations
7. Type 2: 24-14-Westgate Park Restroom and Athletic Field Renovations

8. Type 3: 24-15-Buttonwood Park Athletic Field Renovation
9. Type 3: 24-16-Caloosa Park Athletic Field Renovation
10. Type 3: 24-17-Samuel Friedland District Park Expansion
11. Type 3: 24-18 Glades Pioneer Athletic Field Renovation
12. Type 3: 24-19 Loggers Run Park Athletic Field Renovation
13. Type 3: 24-20-West Boynton Park Athletic Field Renovation

MOTION to approve the Type 2 and Type 3 budget transfers. Motion by Lee Waring, seconded by Maziar Keshavarz, and carried 7-0.

Discussion ensued regarding the current state of the market.

B. Engineering and Public Works

Steve Carrier, Assistant County Engineer of Engineering and Public Works provided a slide presentation and updates on Engineering and Sales Tax Projects.

In a response to an inquiry posed by Mr. Waring regarding the amended bid amounts and costs for the bridge projects, Mr. Carrier provided details regarding the amendments and stated that grants were currently being researched for each bridge project.

Mr. Keshavarz discussed traffic concerns regarding the Palm Beach Lakes Boulevard bridge over the Florida East Coast Railway and he inquired about when the groundbreaking would occur.

Mr. Carrier said that providing a definitive timeline would be difficult at that time. He was unable to provide a definitive timeline at this time.

Mr. Kirby asked about the bridge projects and if they were combined with road improvement.

Mr. Carrier responded stating that some roadway improvements may have been included with the bridge projects.

C. FD&O

Ms. Ayala-Collazo provided an overview via slideshow presentation on the South County Administrative Complex Master Plan & Redevelopment and the Parking Study.

Discussion ensued regarding the square footage of the office spaces and the funding sources.

Ms. Ayala-Collazo responded to questions detailing the specifics of the facility, building systems, demolition, the creation of a new facility, and funding sources by way of bonds.

Ms. Brown provided additional feedback to questions from the Board related to specific bonds.

Discussion continued.

7. Other Committee Business

No other business was discussed.

8. Public Comment

There were no public comments.

9. Adjourn

MOTION to adjourn. Motion by John Smith, seconded by Rex Kirby, and carried 7-0.

At 11:05 a.m., the chair declared the meeting adjourned.

APPROVED:

Chair/Vice Chair