

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
WORKSHOP SUMMARY**

Meeting Date: June 21, 2022

Department: Administration

I. EXECUTIVE BRIEF

Title: Advisory Commission on Women Annual Report

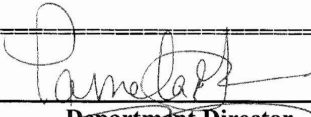
Summary: On February 6, 2018, the Board of County Commissioners (BCC) adopted a resolution (R-2018-0188) creating the Advisory Commission on Women (ACW) to represent the special interests and concerns of local women of all races, ethnic and cultural backgrounds, religious convictions and social circumstances and help increase the interaction between organizations, governmental agencies and institutions whose mission is to improve the lives of women. The resolution requires the ACW present an annual report.

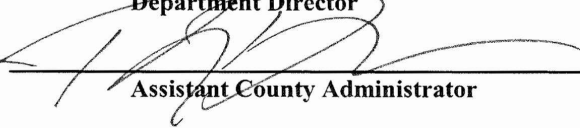
On September 1, 2020, the ACW presented its annual report to the Board of County Commissioners (BCC) with recommendations for action. The BCC agreed with all the recommendations and provided further direction to the ACW. Specifically, the BCC made recommendations regarding employment, sexual assault/trafficking, childcare, substance use disorder and identified other resources within the county.

Based on the BCC's suggestions, the ACW heard from several agency representatives and stakeholders in Palm Beach County. The ACW continues to work with those community partners to carry out the recommendations. Notably, the ACW has collaborated with them on the first of many videos to assist victims of domestic violence. COVID 19 has been a challenge and the ACW has been trying to collaborate with partner organizations in order to provide more support. The ACW presents its annual report for BCC discussion and direction.

Attachments:

1. Annual Report (ACW Meetings Agendas 7-20-3-22/ACW Meetings Minutes 7-20-3-22)

Recommended by:  **Department Director** 25 May 2022
Date

Approved by:  **Assistant County Administrator** 6/3/2022
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
	0	0	0	0	0
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match(County)	0	0	0	0	0
NET FISCAL IMPACT	0	0	0	0	0
#ADDITIONAL FTE POSITIONS (CUMULATIVE	0	0	0	0	0

Is Item Included in Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:

Fund Department Unit Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:



 OFMB *JL* 5-12-22 Contract Dev. & Control
 EM 5-12-22 5-26-22 *TW*

B. Legal Sufficiency


 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
July 22, 2020
6:00 p.m.**

Pursuant to Governor's Executive Order 20-69, this meeting is being conducted virtually on Wednesday, July 22, 2020 at 6:00 P.M. There will be no opportunity to attend the meeting in person. Below is information on how you can join the virtual meeting:

**Meeting number (access code): 160 985 7998
Meeting password: HUCXeEuH736**

**Dial in:
1-415-655-0001,,1609857998# US Toll
1-844-621-3956,,1609857998# United States Toll Free**

Alternatively, you can join via web browser at: <https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m90887d261169025692a681949942aee4>

**Join from a video system or application
Dial 1609857998@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.**

**Join using Microsoft Lync or Microsoft Skype for Business
Dial 1609857998.pbc-gov@lync.webex.com**

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerri@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business prior to such meeting.

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. ADOPTION OF AGENDA**
- IV. A. REVIEW AND APPROVAL OF MINUTES OF APRIL 30, 2020**
- V. OLD BUSINESS**
 - "Listening sessions" next steps
 - Youth Member



- **Women's Empowerment Event 2020 Recap**
- **"Job Fair" next steps**
- **Palm Beach BCC workshop presentation**
-
- VI. NEW BUSINESS**
 - **Racial Inequality/Equal Rights**
- VII. PUBLIC COMMENTS**
- VIII. MEMBER COMMENTS**
- IX. STAFF COMMENTS**
- X. MEETING DATE, TIME, AND LOCATION**
- XI. ADJOURNMENT**



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
August 26, 2020
6:00 p.m.**

Pursuant to Governor's Executive Order 20-69, this meeting is being conducted virtually on Wednesday, August 26, 2020 at 6:00 P.M. There will be no opportunity to attend the meeting in person. Below is information on how you can join the virtual meeting:

**Meeting number (access code): 160 806 6750
Meeting password: 2m4gRi5FxpS**

**Dial in:
+1-415-655-0001,,1608066750# US Toll
1-844-621-3956,,1608066750# United States Toll Free
1-904-900-2303 United States Toll (Jacksonville)
Access code: 160 806 6750**

Alternatively, you can join via web browser at: <https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m54371dacd49b9496c6a785948e31ba9d>

**Join from a video system or application
Dial 1608066750@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.**

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- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. ADOPTION OF AGENDA**
- IV. A. REVIEW AND APPROVAL OF MINUTES OF July 22, 2020**
- V. OLD BUSINESS**
 - "Listening sessions" next steps
 - ACW Report to BCC
 - FL Commission on the Status of Women Annual Report



- **Women's Suffrage**
- **Racial Inequality/Equal Rights**
- **"Job Fair" next steps**

VI. NEW BUSINESS

VII. PUBLIC COMMENTS

VIII. MEMBER COMMENTS

IX. STAFF COMMENTS

- **Board Member Term Expirations/ Attendance**

X. MEETING DATE, TIME, AND LOCATION

XI. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
September 30, 2020
6:00 p.m.**

Pursuant to Governor's Executive Order 20-69, this meeting is being conducted virtually on Wednesday, September 30, 2020 at 6:00 P.M. There will be no opportunity to attend the meeting in person. Below is information on how you can join the virtual meeting:

Meeting number (access code): 172 753 5064
Meeting password: SvMCjfyV479

Dial in:
1-844-621-3956,,1727535064# US Toll
1-844-621-3956,,17275350640# United States Toll Free
1-904-900-2303 United States Toll (Jacksonville)
Access code: 172 753 5064

Alternatively, you can join via web browser at: <https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m6b7378aa84d48112daf14204e5d3a48a>

Join from a video system or application
Dial 1727535064@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

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- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADOPTION OF AGENDA
- IV. A. REVIEW AND APPROVAL OF MINUTES OF AUGUST 26, 2020
- V. OLD BUSINESS
 - Racial Inequality/Equal Rights
 - "Job Fair" next steps
 - Town Hall Format Discussion



- VI. **NEW BUSINESS**
 - **BCC Recommendations Next Steps**
 - **Selection of Chair, Vice Chair, Secretary**

- VII. **PUBLIC COMMENTS**

- VIII. **MEMBER COMMENTS**

- IX. **STAFF COMMENTS**
 - **Vacancies**

- X. **MEETING DATE, TIME, AND LOCATION**

- XI. **ADJOURNMENT**



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
October 28, 2020
6:00 p.m.**

Pursuant to Governor's Executive Order 20-69, this meeting is being conducted virtually on Wednesday, October 28, 2020 at 6:00 P.M. There will be no opportunity to attend the meeting in person. Below is information on how you can join the virtual meeting:

Meeting number (access code): 172 203 1302
Meeting password: 7Cnxi79JH2X

Dial in:
1-844-621-3956,,1727535064# US Toll
1-844-621-3956,,1727535064# United States Toll Free
1-904-900-2303 United States Toll (Jacksonville)
Access code: 172 753 5064

Alternatively, you can join via web browser at: <https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m9d03d0aa6bf39dd76a082e94a1cedb14>

Join from a video system or application
Dial 1722031302@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADOPTION OF AGENDA
- IV. A. REVIEW AND APPROVAL OF MINUTES OF September 30, 2020
- V. OLD BUSINESS
- BCC Recommendations Next Steps
- VI. NEW BUSINESS



- VII. PUBLIC COMMENTS**
- VIII. MEMBER COMMENTS**
- IX. STAFF COMMENTS**
- X. MEETING DATE, TIME, AND LOCATION**
- XI. ADJOURNMENT**



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
January 13, 2021
6:00 p.m.**

Pursuant to the expiration of Governor's Executive Order 20-69, this meeting is being conducted in person on Wednesday, January 13, 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. ATTENDANCE
- III. ADOPTION OF AGENDA
- IV. A. REVIEW AND APPROVAL OF MINUTES OF October 28, 2020
- V. OLD BUSINESS
 - BCC Recommendations Next Steps
- VI. NEW BUSINESS
 - Ethics Staff Overview
 - Letter to Organizations
 - Board Diversity Legislation in California (Links to be provided)
 - PBC 2020 Legislative Priorities
 - Florida Sunshine Law Staff Overview
- VII. PUBLIC COMMENTS
- VIII. MEMBER COMMENTS
- IX. STAFF COMMENTS
- X. MEETING DATE, TIME, AND LOCATION
- XI. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
March 8, 2021
6:00 p.m.**

This meeting is being conducted in person on Monday, March 8, 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Information for those attending in person:

- o You must wear a mask covering your nose and mouth upon entry into the Government Center.
- o You will be met by OEO staff at the elevator on the 12th floor. Please enter the building no earlier than 15 minutes prior to the start of the meeting.
- o You will also have your **temperature taken**, which must read below 100.4 degrees.
- o Once in the meeting room, there will be chairs set up to accommodate for **social distancing**.
- o You will not be allowed to attend the meeting in person if you answer "yes" to any of the following questions:
- o Have you taken any fever-reducing medicine such as Tylenol or Advil for fever in the last 12 hours?
- o Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
- o Have you experienced a loss of taste or smell sensation within the last 14 days?
- o Have you experienced persistent pain or pressure in your chest over the last 14 days?
- o Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- o Have you had close contact with someone who has–OR–is under investigation for COVID-19 in the past 14 days?
- o Are you currently awaiting COVID-19 test results?

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGEANCE**
- III. ATTENDANCE**



IV. ADOPTION OF AGENDA

V. A. REVIEW AND APPROVAL OF MINUTES OF JANUARY 13, 2021

VI. OLD BUSINESS

Community Discussion

VII. NEW BUSINESS

Presentation by Youth Services and Dress for Success

VIII. PUBLIC COMMENTS

IX. MEMBER COMMENTS

X. STAFF COMMENTS

XI. MEETING DATE, TIME, AND LOCATION

XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
May 17, 2021
6:00 p.m.**

This meeting is being conducted in person on Monday, May 17 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

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- Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
- Have you experienced a loss of taste or smell sensation within the last 14 days?
- Have you experienced persistent pain or pressure in your chest over the last 14 days?
- Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
- Are you currently awaiting COVID-19 test results?

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- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGEANCE**
- III. ATTENDANCE**



IV. ADOPTION OF AGENDA

V. A. REVIEW AND APPROVAL OF MINUTES OF MARCH 8, 2021

VI. OLD BUSINESS

Community Discussion

VII. NEW BUSINESS

VIII. PUBLIC COMMENTS

IX. MEMBER COMMENTS

X. STAFF COMMENTS

XI. MEETING DATE, TIME, AND LOCATION

XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
August 23, 2021
6:00 p.m.**

The next regularly scheduled meeting of the Advisory Commission on Women is being conducted in person on Monday, 23 August, 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Attached are the documents for the meeting.

The normal capacity of the room is 50 persons and for social distancing purposes is 26 (12 at the tables and 14 audience seating).

Currently, there are 14 members of the Advisory Commission on Women and due to recently passed County ordinance, only 4 members are required to attend in person for a quorum to conduct business. **If you are attending in person, please remember to bring the binder that was sent to you.**

We currently have received notification from 7 members that they are available to attend this meeting. Since this is a public meeting, members of the public are also permitted to attend in person. I do not know how many members of the public will attend as pre-registration is not required. Based on the most recent recommendations of the CDC citing individuals who are fully vaccinated may go without a mask inside buildings and in consultation with the Director of the Florida Department of Health for Palm Beach County, effective Tuesday, May 18, 2021, all fully vaccinated individuals are not required to wear a mask inside County buildings. Fully vaccinated equates to a person receiving both shots of Moderna or Pfizer and beyond the 14 day incubation period after the second shot or the J&J one shot vaccine beyond the 14 day incubation period. However, the CDC further recommends that individuals who are not fully vaccinated continue to wear masks indoors and in large crowds. County Property includes all County-owned and County-leased buildings where Palm Beach County's offices, divisions, and departments conduct business. Law Enforcement is authorized to issue a trespass warning and remove any individuals not in compliance with this policy.

CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Information for those attending in person:

- o You will be met by OEO staff at the elevator on the 12th floor. Please enter the building no earlier than 15 minutes prior to the start of the meeting.
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- o Once in the meeting room, there will be chairs set up to accommodate for **social distancing**.
- o You will not be allowed to attend the meeting in person if you answer "yes" to any of the following questions:



- Have you taken any fever-reducing medicine such as Tylenol or Advil for fever in the last 12 hours?
- Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
- Have you experienced a loss of taste or smell sensation within the last 14 days?
- Have you experienced persistent pain or pressure in your chest over the last 14 days?
- Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
- Are you currently awaiting COVID-19 test results?

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbccgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act (“ADA”), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF MAY 17, 2021
- VI. OLD BUSINESS
- Community Discussion
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
September 13, 2021
6:00 p.m.**

This meeting is being conducted in person on Monday, September 13 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Based on the most recent recommendations of the CDC and the rising positivity rates of COVID-19 in Palm Beach County, effective August 2, 2021 and until further notice, it is the County's policy that individuals must wear facial coverings and practice social distancing from other individuals while indoors on County property. County property includes all County-owned and County-leased buildings where Palm Beach County's offices, divisions, departments or Constitutional Offices conduct business. This requirement includes vaccinated and non-vaccinated individuals, per CDC guidelines. If you require a special accommodation, you should contact the appropriate office in advance. Law Enforcement is authorized to issue a trespass warning and remove any individuals not in compliance with this policy.

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- o Have you experienced persistent pain or pressure in your chest over the last 14 days?
- o Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- o Have you had close contact with someone who has–OR–is under investigation for COVID-19 in the past 14 days?
- o Are you currently awaiting COVID-19 test results?



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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF August 23, 2021
- VI. OLD BUSINESS
- Community Discussion
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
October 25, 2021
6:00 p.m.**

This meeting is being conducted in person on Monday, October 25 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Based on the most recent recommendations of the CDC and the rising positivity rates of COVID-19 in Palm Beach County, effective August 2, 2021 and until further notice, it is the County's policy that individuals must wear facial coverings and practice social distancing from other individuals while indoors on County property. County property includes all County-owned and County-leased buildings where Palm Beach County's offices, divisions, departments or Constitutional Offices conduct business. This requirement includes vaccinated and non-vaccinated individuals, per CDC guidelines. If you require a special accommodation, you should contact the appropriate office in advance. Law Enforcement is authorized to issue a trespass warning and remove any individuals not in compliance with this policy.

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- Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
- Have you experienced a loss of taste or smell sensation within the last 14 days?
- Have you experienced persistent pain or pressure in your chest over the last 14 days?
- Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
- Are you currently awaiting COVID-19 test results?



Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF September 13, 2021
- VI. OLD BUSINESS
- Community Discussion
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
November 15, 2021
6:00 p.m.**

This meeting is being conducted in person on Monday, November 15 2021 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. Reminder that anyone entering a County building is required to wear a facial covering. CDC recommendations will be followed including social distancing and availability of hand sanitizer and accommodations for frequent handwashing.

Based on the most recent recommendations of the CDC and the rising positivity rates of COVID-19 in Palm Beach County, effective August 2, 2021 and until further notice, it is the County's policy that individuals must wear facial coverings and practice social distancing from other individuals while indoors on County property. County property includes all County-owned and County-leased buildings where Palm Beach County's offices, divisions, departments or Constitutional Offices conduct business. This requirement includes vaccinated and non-vaccinated individuals, per CDC guidelines. If you require a special accommodation, you should contact the appropriate office in advance. Law Enforcement is authorized to issue a trespass warning and remove any individuals not in compliance with this policy.

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- o You will also have your **temperature taken**, which must read below 100.4 degrees.
- o Once in the meeting room, there will be chairs set up to accommodate for **social distancing**.
- o You will not be allowed to attend the meeting in person if you answer "yes" to any of the following questions:
- o Have you taken any fever-reducing medicine such as Tylenol or Advil for fever in the last 12 hours?
- o Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
- o Have you experienced a loss of taste or smell sensation within the last 14 days?
- o Have you experienced persistent pain or pressure in your chest over the last 14 days?
- o Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- o Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
- o Are you currently awaiting COVID-19 test results?



Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF September 13, 2021
- VI. OLD BUSINESS
 - "Youth Representative" applications
 - Community Discussion
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS

Commissioner McKinlay's direction to staff to explore including domestic violence, dating violence and stalking victims as categories in Palm Beach County's fair housing ordinance.

- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT



Banyan Blvd is scheduled to close for the Traffic switch to the South side for Monday Night 11/15/21 and Tuesday Night 11/16/21. The Night time closure will start at 6:00PM and Banyan will reopen by 6:00AM. Banyan Blvd will be closed from Tamarind to Quadrille. Local traffic will have access. Northbound and Southbound traffic will proceed as normal on Tamarind and Quadrille. Traffic will be detoured to Okeechobee Blvd. Pedestrian traffic will not be impacted. This work is to shift traffic to the new South side lane and the North side will be closed between Sapodilla and Quadrille.



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
January 31, 2022
6:00 p.m.**

This meeting is being conducted in person on Monday, January 31, 2022 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. It is strongly recommended that anyone entering a County building wear a facial covering, practice social distancing and become vaccinated.

Information for those attending in person:

- o It is strongly recommended you **wear a mask** covering your nose and mouth upon entry into the Government Center.
- o You will be met by OEO staff at the elevator on the 12th floor. Please enter the building no earlier than 15 minutes prior to the start of the meeting.
- o You will also have your **temperature taken**, which must read below 100.4 degrees.
- o Once in the meeting room, there will be chairs set up to accommodate for **social distancing**.
- o You will not be allowed to attend the meeting in person if you answer "yes" to any of the following questions:
- o Have you taken any fever-reducing medicine such as Tylenol or Advil for fever in the last 12 hours?
- o Have you tested positive for the coronavirus (COVID-19) within the last 14 days?
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- o Have you experienced persistent pain or pressure in your chest over the last 14 days?
- o Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
- o Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
- o Are you currently awaiting COVID-19 test results?

Below is information on how you can join the meeting virtually :

Join from the meeting link

<https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m8efe88567b46628531a7041193de6102>

Join by meeting number

Meeting number (access code): 2316 897 8577

Meeting password: eCVQ9TwfV83

Tap to join from a mobile device (attendees only)

+1-904-900-2303,,23168978577## United States Toll (Jacksonville)

1-844-621-3956,,23168978577## United States Toll Free

Join by phone

+1-904-900-2303 United States Toll (Jacksonville)

1-844-621-3956 United States Toll Free

Global call-in numbers | Toll-free calling restrictions



Join from a video system or application
Dial 23168978577@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Public comments can be submitted in advance of the meeting to Pamela Guerrier at Pguerrie@pbcgov.org. For additional information, please contact Pamela Guerrier (561) 355-4884. In accordance with the Americans with Disabilities Act ("ADA"), persons with disabilities requiring accommodations in order to participate in this public meeting should contact Pamela Guerrier at (561) 355-4884 no later than two (2) business days prior to such meeting.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGEANCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF OCTOBER 25, 2021
- VI. OLD BUSINESS
 - Community Discussion
 - Youth Representative – ACW Recommendation
 - Annual Report
 - Victim Services Video
 - AVDA Video
 - Tik Tok Video
- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT



**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN
MEETING AGENDA
March 28, 2022
6:00 p.m.**

This meeting is being conducted in person on Monday, March 28, 2022 at 6:00 P.M in the McEaddy Conference room, 12th Floor, Palm Beach County Government Center, 301 North Olive Avenue, WPB, FL 33401. It is strongly recommended that anyone entering a County building wear a facial covering, practice social distancing and become vaccinated.

Information for those attending in person:

- It is strongly recommended you **wear a mask** covering your nose and mouth upon entry into the Government Center.
- You will be met by OEO staff at the elevator on the 12th floor. Please enter the building no earlier than 15 minutes prior to the start of the meeting.
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 - Have you experienced persistent pain or pressure in your chest over the last 14 days?
 - Have you been sick with a fever, cough, shortness of breath, or respiratory infection in the past 14 days?
 - Have you had close contact with someone who has—OR—is under investigation for COVID-19 in the past 14 days?
 - Are you currently awaiting COVID-19 test results?

Below is information on how you can join the meeting virtually :

Join from the meeting link

<https://pbc-gov.webex.com/pbc-gov/j.php?MTID=m5547ad7334837ae743d6b1b074a5eb3c>

Join by meeting number

Meeting number (access code): 2311 454 5661

Meeting password: sAmxvmdm583

Tap to join from a mobile device (attendees only)

+1-904-900-2303,,23168978577## United States Toll (Jacksonville)

1-844-621-3956,,23168978577## United States Toll Free

Join by phone

+1-904-900-2303 United States Toll (Jacksonville)

1-844-621-3956 United States Toll Free

Global call-in numbers | Toll-free calling restrictions



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Dial 23114545661@pbc-gov.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGENCE
- III. ATTENDANCE
- IV. ADOPTION OF AGENDA
- V. A. REVIEW AND APPROVAL OF MINUTES OF OCTOBER 25, 2021
- VI. OLD BUSINESS

Community Discussion
Annual Report
Victim Services Video
AVDA Video
Tik Tok Video

2022 Meeting Schedule Selection of Chair and Vice Chair

- VII. NEW BUSINESS
- VIII. PUBLIC COMMENTS
- IX. MEMBER COMMENTS
- X. STAFF COMMENTS
- XI. MEETING DATE, TIME, AND LOCATION
- XII. ADJOURNMENT

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

July 22, 2020

VIRTUAL MEETING

I. CALL TO ORDER

Conference call meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Tammy Jackson-Moore at 6:00 p.m. on Wednesday July 22, 2020. There was a Quorum present.

II. Attendance (Roll Call)

Present:

Aimee Kelly	Alexandria Ayala
Leontyne Brown	Tammy Jackson-Moore
Annette Gray	Tracey Labgold
Jana Panarites	Hon. Samantha Schosberg Feuer
Michelle McGovern	

Absent:

Shelly Albright	Lisa Macci
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Staff Attendance:

Javarious Jackson	
Jean Williams	Pamela Guerrier

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of July 22, 2020 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

"Listening Sessions" next steps:

Director Guerrier provided the board with the changes that were made to the PowerPoint on slides 4, 9, and 13.

- Slide 4: Added May 2020 and 6 listening sessions
- Slide 9: Added picture of the Flourish event showing the event was virtual.
- Slide 13: Added 6 listening sessions

- Change the front of presentation from February 2020 to July 2020.

The board discussed next steps as it relates to the work the board has completed and providing BCC the ACW report.

A motion to accept the changes made by staff was properly moved and seconded, the motion was unanimously approved by all board members.

The board discussed which BCC meeting and or workshop to present the ACW report. Due to the urgency of providing the ACW report, there was a consensus to provide the ACW report at the September 1, 2020 BCC meeting.

A motion to present the ACW report at the September 1, 2020 BCC meeting was unanimously approved by all board members.

Chair Jackson-Moore and Vice-Chair Gray agreed to make the presentation to the BCC, and other members will be there in attendance.

Youth Member:

Director Guerrier provided the board with an update on filling the youth member vacancy. Staff reached out to prospective applicants, however only received a response from one. Mrs. Guerrier will prepare a memo to the BCC to see if they will move forward with appointing the youth member.

Women's Flourish Empowerment Event 2020 Recap:

Chair Jackson-Moore provided the board with an update on the Women's Flourish Empowerment Event hosted by Palm Beach County School District. The ACW utilized this platform as a sixth listening session. Chair Jackson-Moore and Vice Chair Gray both participated and presented the information to the participants.

Discussion ensued amongst the board as to how best to market ACW, in an effort to ensure that the public is aware that ACW exists and the work being done. OEO will check with Public Affairs department regarding marketing and promotion of the ACW.

Job Fair Next Steps

The board decided to reach out to those entities and agencies that were interested in hosting job fairs in partnership with the ACW due to COVID-19. The board was interested in what Palm Beach County Career Source was doing as it relates to interviews, job fairs, and training workshops.

Director Guerrier will contact Palm Beach County Career Source, Palm Beach County School District, and Palm Beach State College

VI. New Business

Racial Inequality/Equal Rights

Chair Jackson-Moore presented this item to the board. Due to the racial tensions and various events that are happening around the nation, she believes this is a prime opportunity for ACW to be a part of the conversation and what ACW can do to begin to start having those conversations with women in PBC.

Discussion ensued amongst the board as to how best to address this issue.

The board requested OEO staff work with ACW to host a virtual zoom meeting with women across the county. Staff suggested that ACW review the State's virtual meeting and come back with a structure that will be presented to Administration for further direction.

The board discussed partnering with the Women's Foundation conversations as it relates to racial injustices and what that partnership would look like.

VII. Public Comments

None

VIII. Member Comments

Hon. Samantha Schosberg Feuer suggested creating an ACW speakers bureau.

Leontyne Brown shared with board some upcoming events that she is participating in.

IX. Staff Comments

Mrs. Guerrier informed the board she will be providing members with the Florida Commission on the Status of Women's annual report. In addition, the Palm Beach County Library system provided OEO with suffrage information and individuals who were a part of that era and to include in ACW report.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday August 26, 2020 at 6:00 p.m. virtually subject to Governor DeSantis' Executive Order allowing board meeting by communication media technology (CMT).

XI. Adjournment

The meeting was adjourned at 7:45 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

August 26, 2020

VIRTUAL MEETING

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Tammy Jackson-Moore at 6:12 p.m. on Wednesday August 26, 2020. There was a Quorum present.

II. Attendance (Roll Call)

Present:

Aimee Kelly	Alexandria Ayala
Leontyne Brown	Tammy Jackson-Moore
Annette Gray	Tracey Labgold
Jana Panarites	Hon. Samantha Schosberg Feuer
Michelle McGovern	Shelly Albright

Absent:

Lisa Macci

Staff Attendance:

Javarius Jackson	Nancy Bolton
Jean Williams	Pamela Guerrier

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of July 22, 2020 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

"Listening Sessions" next steps:

Director Guerrier provided the board with the 52 page report that will be going before the Board of County Commissioners at the next regularly scheduled meeting to be held on Tuesday September 1, 2020. Mrs. Guerrier informed the board that this meeting will also include a presentation from Dr. Alonzo and entertaining the County moving into Phase II and warned there is no time certain to present the annual report.

Mrs. Guerrier provided a brief overview as to what to expect at the BCC meeting while providing the annual report. The first step will be to receive and file the annual report to include the PowerPoint, Memos, Minutes, and etc. Following receiving and filing of annual report the next step will be to seek board direction from the BCC based on the 8 challenges identified by the ACW, surveys taken from organizations, and from the listening sessions.

Assistant County Administrator Bolton will start the discussion, Director Guerrier will provide comments and turn it over to Chair Jackson-Moore and Vice Chair Gray to provide a brief presentation not to exceed 15 minutes. Ms. Jackson-Moore will open the PowerPoint presentation, Ms. Gray will highlight the most impactful information contained in the document slides 7, 8, 14, , and will close with Ms. Jackson-Moore wrapping up the presentation. Each County Commissioner present will be provided beforehand a folder which will contain hard copies of the PowerPoint presentation, Memos, Agendas, and Minutes. Additional folders will be available for board members that attend the meeting. Mrs. Guerrier informed the board to be prepared for comments as well as questions from the BCC.

FL Commission on the Status of Women Annual Report:

Mrs. Guerrier provided the ACW board with the Florida Commission on the Status of Women Annual report for the board's review and consideration. There was relevant information contained in the report that identified Palm Beach County specifically and Mrs. Guerrier wanted to ensure the board was aware of the state report. This information can also be provided with the presentation to the BCC.

Women's Suffrage:

As the nation celebrated the anniversary of the Women's Suffrage movement the board took the time to congratulate Board Member Alexandria Ayala on her successful victory to being elected as the next Palm Beach County School District Board Member. Mrs. Guerrier shared information from PBC Library system pertaining to the Women's Suffrage movement and was seeking a motion to send the information to the State Advisory Commission to be included in their annual report.

A motion to send PBC Library System Women's Suffrage report to Florida Commission on Women to be included in their annual report was properly moved and seconded, the motion was unanimously approved by all board members.

Racial Inequality/Equal Rights:

Mrs. Guerrier informed and encouraged board members to watch the Florida Commission on Women video that was provided by staff and to garner whether or not the board was interested in duplicating the efforts. Mr. Jackson will resend the video to members for their review and consumption. Item will be discussed under old business at the next meeting.

“Job Fair Next Steps”:

Mrs. Guerrier provided a brief update on how best the board should move forward addressing this item and possibility placing pertinent information utilizing various social media platforms.

VI. New Business

None

VII. Public Comments

Mrs. Guerrier informed the board that Youth Member-Elect Victoria Mittner was present at the meeting and her nomination for appointment to the board is scheduled to be addressed by the BCC at the September 1, 2020 meeting. Ms. Mittner briefly shared a few words and how excited she is joining the board and look forward to the work ahead. Ms. Mittner shared she is a current student at American Heritage High School and is studying pre-law. The board welcomed Ms. Mittner to the ACW.

VIII. Member Comments

Member Leontyne Brown shared comments with the board from a social media Facebook post shared by Julia Ferres and how the ACW can support women through various means. Discussion ensued regarding this endeavor and what exactly it would look like and what role the ACW could undertake.

Attorney Jean Williams discussed the legal ramifications and how the County’s logo is utilized that has not been properly vetted by staff. Mrs. Williams will conduct further research and provide update at the next meeting after receiving the information from Ms. Brown.

Member Shelly Albright shared information from the Women’s Foundation and the training opportunities available for women seeking to serve on nonprofit boards and soliciting members to serve on various panels. Member Albright will send the information to staff that will be disseminated to the entire board.

Vice Chair Gray shared an upcoming Youth Criminal and Social Justice Forum with members representing various industries to include law enforcement, judges, and attorneys to join youth to have an open and robust dialogue/conversation about career advancement, and what youth can do today to be the change of tomorrow, and to hear from professionals who will share their individual journeys and experiences to name a few.

IX. Staff Comments

Mrs. Guerrier informed the board of their term expirations, and attendance requirements.

Due to the recent term expiration of Chair Jackson-Moore, the board agreed to have a meeting on September 30, 2020 at 6:00 PM.

Mrs. Guerrier briefly explained Governor’s DeSantis executive order pertaining to public meetings.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday September 30, 2020 at 6:00 p.m. virtually subject to Governor DeSantis' Executive Order allowing board meeting by communication media technology (CMT).

XI. Adjournment

The meeting was adjourned at 7:45 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

September 30, 2020

VIRTUAL MEETING

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Tammy Jackson-Moore at 6:03 p.m. on Wednesday September 30, 2020. There was a Quorum present.

II. Attendance (Roll Call)

Present:

Aimee Kelly	Alexandria Ayala
Leontyne Brown	Tammy Jackson-Moore
Annette Gray	Tracey Labgold
Jana Panarites	Roseline Docteur-Joseph
Michelle McGovern	Victoria Mittner

Absent:

Lisa Macci	Hon. Samantha Schosberg Feuer
Shelly Albright	

Staff Attendance:

Javarious Jackson	Pamela Guerrier
Jean Williams	

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of August 26, 2020 Minutes

Board member Brown made a correction under member comments to reflect Julia Selzer of the Women's Foundation of Florida.

After being properly moved and seconded, the amended minutes were unanimously approved by all board members.

V. Old Business

Racial Inequality/Equal Rights:

Chair Jackson-Moore shared with ACW the vast amount of conversations that are happening surrounding racial inequality and recently she served on a panel with County Commissioner Melissa McKinlay, members from the F. Malcom Cunningham Bar Association, and the Florida Bar Association to talk about the injustices and how best to address this issue. Wanted to seek direction from the board as it relates to being a part of the various discussions that are happening around the county pertaining to racial inequality. In an effort not to reinvent the wheel the board will serve as a partner with other agencies such as the Criminal Justice Commission, and the Women's Foundation whether it is sharing pertinent information on the work and progress the agencies are working on. Attorney Jean Williams will research how best to move forward with partnering with outside agencies to ensure no violation of the Sunshine Law and how the groups can move in concert with one another. Board member Labgold shared with the board the work Thrive Collective organization is doing in Delray Beach. The organizations focus is to work through an equity lenses to support marginalized groups and how ACW can partner with the organization and allow them to present to the ACW on the services they provide to community. OEO staff will invite Thrive Collective to the next meeting to make a presentation to the ACW. The ACW board will provide OEO staff with a list of various organizations that the board will seek to partner with in the future.

"Job Fair" next steps:

Director Guerrier shared with the board upcoming virtual job fairs that Career Source Palm Beach County is hosting on October 21, 2020 in the healthcare and life sciences sector, November 11, 2020, and November 18, 2020 state of the workforce. This information is found on their website and Mrs. Guerrier anticipate after the holidays the agency will ramp up additional job fairs.

In addition Palm Beach State College had indicated that the ACW can partner with the college to serve as mentors, in their Mentor Network Program. The goal of the program is to provide students' access to individual professionals within their field of study or interest. The college requested individuals who are interested in serving as a mentor to check back in a few weeks as they are in the process of launching a new portal. The ACW will continue to share this information within their respective networks to ensure this information is being relayed to the public.

Town Hall Format Discussion:

The ACW board had a robust discussion on how best to move forward with hosting various town hall discussions throughout the county. Mrs. Guerrier provided the board with an update as it relates to the format in which to conduct a town hall similar to the Florida Commission on Women had recently completed.

BCC Recommendations Next Steps:

Mrs. Guerrier shared with the board one of the recommendations from the BCC, specifically Commissioner McKinlay pertaining to substance abuse and the opportunity to partner with JFK Medical Center's North campus to conduct virtual training to women in the community and share what they offer with respect to substance abuse disorder. By doing so the board will accomplish two goals and bridging the recommendations from the ACW.

Sexual assault/human trafficking – OEO should reach out to sexual assault advisory board and maybe ACW board member would be interested on serving on the sexual assault response team which is currently housed in victim services dept. – this collaboration would act as a bridge to share what ACW discovered through listening sessions and meetings.

Childcare - All parents can use parenting class; recommend sharing information and partnering with the Early Learning Coalition of Palm Beach County, Children Services Council and Boys Town South Florida.

Employment – explore opportunity for job fairs with business development board, economic council, Palm Beach School District, Palm Beach State College and Florida Atlantic University. Minimum wage issue on ballot this year so that may resolve itself. CareerSource PBC– job needs for 3500 positions – encourage people to take that opportunity.

Resources w/in county – CCRT team (Countywide Community Revitalization Team) through the County's Office of Community Revitalization (OCR) and Housing and Economic Sustainability (HES) can drill down to neighborhood level by looking at zip code data of participants to see what their responses were and have the CCRT team and HES customize activities for those areas.

There was a consensus by the ACW board to host town hall discussions pertaining to the following topics:

- Health
- Substance Use Disorder
- Abuse & Violence against Women
- Childcare / Elder Care

The ACW board accepted all the recommendations provided by the BCC. At the next regularly scheduled ACW meeting the board will have an in-depth conversation on how to build out the program and discuss what the sessions look like. The board agreed the sessions should occur after the holidays, preferably after the 1st of the year.

Selection of Chair, Vice Chair, Secretary

After being properly moved and seconded, Roseline Docteur-Joseph was unanimously approved by all board members to serve as Secretary.

After being properly moved and seconded, Michelle McGovern was unanimously approved by all board members to serve as Chair.

After being properly moved and seconded, Annette Gray was unanimously approved by all board members to serve as Vice Chair.

The board thanked and appreciated Chair Jackson-Moore for her service and commitment to the ACW.

VI. New Business

None

VII. Public Comments

None

VIII. Member Comments

Member Leontyne Brown shared information as it relates to work she is involved with outside of ACW and the work she is doing with Senator Lori Berman and Commissioner Melissa McKinlay. The group has been having conversations pertaining to race relations.

Member Docteur-Joseph, was introduced to the ACW and shared an incident she was recently involved in that garnered a lot of attention.

IX. Staff Comments

Attorney Jean Williams shared with the two newly appointed members a brief overview on the Florida Sunshine Law and the Resolution that created the ACW specifically the provision that speaks to attendance and participation requirements. Mrs. Jean Williams briefly explained Governor's DeSantis executive order pertaining to public meetings and the upcoming expiration of the order. In addition, staff is looking and searching for meeting space to accommodate and allow for adherence to Covid-19 guidelines and social distancing.

Mrs. Guerrier informed the board of the term expiration of Member Lisa Macci as of September 30, 2020 in addition to the two district vacancies and the At-Large seat.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday October 28, 2020 at 6:00 p.m. in person or virtually subject to Governor DeSantis' Executive Order extension allowing board meeting by communication media technology (CMT). Location TBD.

XI. Adjournment

The meeting was adjourned at 8:00 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

September 30, 2020

VIRTUAL MEETING

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Tammy Jackson-Moore at 6:03 p.m. on Wednesday September 30, 2020. There was a Quorum present.

II. Attendance (Roll Call)

Present:

Aimee Kelly	Alexandria Ayala
Leontyne Brown	Tammy Jackson-Moore
Annette Gray	Tracey Labgold
Jana Panarites	Roseline Docteur-Joseph
Michelle McGovern	Victoria Mittner

Absent:

Lisa Macci	Hon. Samantha Schosberg Feuer
Shelly Albright	

Staff Attendance:

Javarious Jackson	Pamela Guerrier
Jean Williams	

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of August 26, 2020 Minutes

Board member Brown made a correction under member comments to reflect Julia Selzer of the Women's Foundation of Florida.

After being properly moved and seconded, the amended minutes were unanimously approved by all board members.

V. Old Business

Racial Inequality/Equal Rights:

Chair Jackson-Moore shared with ACW the vast amount of conversations that are happening surrounding racial inequality and recently she served on a panel with County Commissioner Melissa McKinlay, members from the F. Malcom Cunningham Bar Association, and the Florida Bar Association to talk about the injustices and how best to address this issue. Wanted to seek direction from the board as it relates to being a part of the various discussions that are happening around the county pertaining to racial inequality. In an effort not to reinvent the wheel the board will serve as a partner with other agencies such as the Criminal Justice Commission, and the Women's Foundation whether it is sharing pertinent information on the work and progress the agencies are working on. Attorney Jean Williams will research how best to move forward with partnering with outside agencies to ensure no violation of the Sunshine Law and how the groups can move in concert with one another. Board member Labgold shared with the board the work Thrive Collective organization is doing in Delray Beach. The organizations focus is to work through an equity lenses to support marginalized groups and how ACW can partner with the organization and allow them to present to the ACW on the services they provide to community. OEO staff will invite Thrive Collective to the next meeting to make a presentation to the ACW. The ACW board will provide OEO staff with a list of various organizations that the board will seek to partner with in the future.

"Job Fair" next steps:

Director Guerrier shared with the board upcoming virtual job fairs that Career Source Palm Beach County is hosting on October 21, 2020 in the healthcare and life sciences sector, November 11, 2020, and November 18, 2020 state of the workforce. This information is found on their website and Mrs. Guerrier anticipate after the holidays the agency will ramp up additional job fairs.

In addition Palm Beach State College had indicated that the ACW can partner with the college to serve as mentors, in their Mentor Network Program. The goal of the program is to provide students' access to individual professionals within their field of study or interest. The college requested individuals who are interested in serving as a mentor to check back in a few weeks as they are in the process of launching a new portal. The ACW will continue to share this information within their respective networks to ensure this information is being relayed to the public.

Town Hall Format Discussion:

The ACW board had a robust discussion on how best to move forward with hosting various town hall discussions throughout the county. Mrs. Guerrier provided the board with an update as it relates to the format in which to conduct a town hall similar to the Florida Commission on Women had recently completed.

BCC Recommendations Next Steps:

Mrs. Guerrier shared with the board one of the recommendations from the BCC, specifically Commissioner McKinlay pertaining to substance abuse and the opportunity to partner with JFK Medical Center's North campus to conduct virtual training to women in the community and share what they offer with respect to substance abuse disorder. By doing so the board will accomplish two goals and bridging the recommendations from the ACW.

Sexual assault/human trafficking – OEO should reach out to sexual assault advisory board and maybe ACW board member would be interested on serving on the sexual assault response team which is currently housed in victim services dept. – this collaboration would act as a bridge to share what ACW discovered through listening sessions and meetings.

Childcare - All parents can use parenting class; recommend sharing information and partnering with the Early Learning Coalition of Palm Beach County, Children Services Council and Boys Town South Florida.

Employment – explore opportunity for job fairs with business development board, economic council, Palm Beach School District, Palm Beach State College and Florida Atlantic University. Minimum wage issue on ballot this year so that may resolve itself. CareerSource PBC– job needs for 3500 positions – encourage people to take that opportunity.

Resources w/in county – CCRT team (Countywide Community Revitalization Team) through the County's Office of Community Revitalization (OCR) and Housing and Economic Sustainability (HES) can drill down to neighborhood level by looking at zip code data of participants to see what their responses were and have the CCRT team and HES customize activities for those areas.

There was a consensus by the ACW board to host town hall discussions pertaining to the following topics:

- Health
- Substance Use Disorder
- Abuse & Violence against Women
- Childcare / Elder Care

The ACW board accepted all the recommendations provided by the BCC. At the next regularly scheduled ACW meeting the board will have an in-depth conversation on how to build out the program and discuss what the sessions look like. The board agreed the sessions should occur after the holidays, preferably after the 1st of the year.

Selection of Chair, Vice Chair, Secretary

After being properly moved and seconded, Roseline Docteur-Joseph was unanimously approved by all board members to serve as Secretary.

After being properly moved and seconded, Michelle McGovern was unanimously approved by all board members to serve as Chair.

After being properly moved and seconded, Annette Gray was unanimously approved by all board members to serve as Vice Chair.

The board thanked and appreciated Chair Jackson-Moore for her service and commitment to the ACW.

VI. New Business

None

VII. Public Comments

None

VIII. Member Comments

Member Leontyne Brown shared information as it relates to work she is involved with outside of ACW and the work she is doing with Senator Lori Berman and Commissioner Melissa McKinlay. The group has been having conversations pertaining to race relations.

Member Docteur-Joseph, was introduced to the ACW and shared an incident she was recently involved in that garnered a lot of attention.

IX. Staff Comments

Attorney Jean Williams shared with the two newly appointed members a brief overview on the Florida Sunshine Law and the Resolution that created the ACW specifically the provision that speaks to attendance and participation requirements. Mrs. Jean Williams briefly explained Governor's DeSantis executive order pertaining to public meetings and the upcoming expiration of the order. In addition, staff is looking and searching for meeting space to accommodate and allow for adherence to Covid-19 guidelines and social distancing.

Mrs. Guerrier informed the board of the term expiration of Member Lisa Macchi as of September 30, 2020 in addition to the two district vacancies and the At-Large seat.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday October 28, 2020 at 6:00 p.m. in person or virtually subject to Governor DeSantis' Executive Order extension allowing board meeting by communication media technology (CMT). Location TBD.

XI. Adjournment

The meeting was adjourned at 8:00 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

October 28, 2020

VIRTUAL MEETING

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:03 p.m. on Wednesday October 28, 2020. There was a Quorum present.

II. Attendance (Roll Call)

Present:

Aimee Kelly	Alexandria Ayala
Leontyne Brown	Hon. Samantha Schosberg Feuer
Annette Gray	Tracey Labgold
Jana Panarites	Roseline Docteur-Joseph
Michelle McGovern	Victoria Mittner
Pamela Dubin	Shelly Albright

Absent:

Staff Attendance:

Javarious Jackson	Pamela Guerrier
Jean Williams	Nancy Bolton
Todd Bonlarron	

III. Adoption of Agenda

After being properly moved and seconded, the agenda was amended to include discussion of office of equity, diversity and inclusion and unanimously approved by all board members.

IV. A. Review and approval of September 30, 2020 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

BCC Recommendations Next Steps:

The ACW board had a robust discussion on how best to move forward with hosting various town hall discussions throughout the county. Mrs. Guerrier once again shared with the board the recommendations from the BCC. Director Guerrier envisioned utilizing a list of agencies and providing a copy of the report ACW annual report, BCC recommendations, attached with a letter indicating this what we learned from the community, requesting assistance and feedback on how to put various recommendations into action.

Board agreed to send the information to various organizations to garner feedback based on the recommendations provided by the public and BCC.

Community Discussions:

Further discussion ensued amongst the board regarding hosting “community service workshops/conversations”, which focuses on the following topics:

- Health
- Substance Use Disorder
- Abuse & Violence against women
- Childcare/ Elder Care

After being properly moved and seconded, a motion was unanimously approved to authorize Chair Michelle McGovern to work with staff to review, edit, and approve cover letter, whereby the recommendations made by BCC and ACW will be attached. The letter will be disseminated to the agencies with a response due by December 4, 2020.

The board agreed further discussion will take place on how the community workshops will be facilitated and what content to highlight, after responses are provided by the various agencies. After being properly moved and seconded, a motion was unanimously approved to schedule the next regular scheduled board meeting for January 13, 2020.

VI. New Business

Discussion on the creation of the PBC Office of Diversity, Equity, & Inclusion:

Board unanimously voted to support Administrator Baker’s creation of the Office of Diversity Equity & Inclusion.

VII. Public Comments

Introduction of newly appointed board member Pamela Dubin.

VIII. Member Comments

Member Leontyne Brown shared information as it relates to work she is involved with outside of ACW and the work she is doing with Senator Lori Berman and Commissioner Melissa McKinlay, community leaders, community groups, elected officials, and stakeholders. The group has been having conversations pertaining to race relations. Member Brown shared Administrator Baker is set to create a new office to address equity

and inclusion in 2021. State Senator Berman is set to propose a bill to create the Office of Diversity, Equity, and Inclusion at the state executive level. Senator Berman has been aggressively working to bring the “Lynching Memorial” to Palm Beach County.

Member Gray shared that she is working with SBDC and they are providing business development growth strategies to business owners in Palm Beach County on how to development a COVID plan, strategic plan, marketing plan, and how to access capital to provide her with their contact information.

IX. Staff Comments

None

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Wednesday January 13, 2021 at 6:00 p.m. in person or virtually subject to Governor DeSantis’ Executive Order extension allowing board meeting by communication media technology (CMT). Location TBD.

XI. Adjournment

The meeting was adjourned at 8:00 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

January 13, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:03 p.m. on Wednesday October 28, 2020. There was a Quorum present (10 members attending in person).

II. Attendance (Roll Call)

Present:

Aimee Kelly	Hon. Samantha Schosberg Feuer
Annette Gray (virtual)	Jana Panarites
Roseline Docteur-Joseph	Victoria Mittner
Michelle McGovern	Krista Basore
Pamela Dubin	Shelly Albright

Absent:

Leontyne Brown (joined the meeting at 7:23 p.m. –participated in less than three-fourths of the meeting)
Tracey Labgold
Alexandria Ayala

Staff Attendance:

Javarious Jackson	Pamela Guerrier	Priscilla Coq
Jean Williams	Nancy Bolton	

III. Adoption of Agenda

A motion was made to amend the agenda to include the Pledge of Allegiance. After being properly moved and seconded, the amended agenda was unanimously approved by all board members.

IV. A. Review and approval of October 28, 2020 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

BCC Recommendations Next Steps:

Mrs. Guerrier informed the board that ACW annual report was presented to the BCC in September 2020. The report was well received and they added more recommendations to what the ACW had discovered.

Community Discussions:

The board discussed the type of panel to use hosting a “community service workshop-panel” and to generate an email signature line to inform and invite the public to their ACW board meetings and be involve in the discussions for the following topics:

- Health
- Substance Use Disorder
- Abuse & Violence against women
- Childcare/ Elder Care

VI. New Business

Ethics Staff Overview - Mrs. Kelly presented an overview of the Palm Beach County Code of Ethics to the board

Letter to Organizations - An updated letter and the annual report was sent to 19 various organizations about 35 individuals who attended the listening sessions and County Departments that were identified by BCC for their assistance and feedback. Only several agencies responded; **Palm Beach County Justice and Victim Services** recommended to have an ACW member to become a liaison to their sexual assault respond team that meets the last Thursday of each month. It was decided that Shelly Albright will be the primary ACW liaison and Ms. McGovern will be the alternate; **Palm Beach County Youth Services** offered to make a presentation and to speak to several different members of their programs that serves the community and are open to any suggestions; **Palm Beach County Housing and Economic Sustainability** can provide assistance in home buyer and or homeowner education or referrals to the providers and to property owners of affordable housing unit who are looking for tenants and additional they can provide referrals to help perspective business owners with their business plan and business loans; **Palm Beach County Office of Community Revitalization** has a data base of zip codes in Countywide Community Revitalization Team (CCRT) community to funnel information into that CCRT Community; **Palm Beach County Community Service** sent their annual report; **Dress for Success** program can provide appropriate attire for job interviews or job fairs and also when they are hired. The board discussed in compiling all of these resources into one location and sharing links with other agencies or create a form of a workshop. The board also discussed inviting Dress for Success and Youth Services to the next board meeting to make a presentation to the board. Mrs. Guerrier informed the board that she will follow up with the other agencies that have not responded or needed more clarification of what was needed from them.

Board Diversity Legislation in California - Ms. Brown want to bring attention to the board an article that was signed into a law requiring publicly traded corporations headquartered in California to appoint directors from underrepresented communities to their boards to dictate the racial makeup of corporate boards or they will be fined. It was

inspired by a legislation in 2018 that requires publicly held corporations headquartered in California to require them to have one women on their board of directors.

-
- **PBC 2020 Legislative Priorities**
- **Florida Sunshine Law Staff Overview** - presented by assistant county attorney Jean Williams

VII. Public Comments

Commissioner McKinley stopped in to thank the board for their services on the board.

VIII. Member Comments

The board members introduced themselves to the new board members
Board asked staff to look into way to generate an email signature line to inform and invite the public to their ACW board meetings

IX. Staff Comments

Mrs. Guerrier informed the board that the Criminal Justice Commission is holding a community forum on policing in the glades on January 27, 2021, 5:30 pm at the Belle Glade library.

Mrs. Guerrier introduced the new DEO manager Priscilla Coq to the board and informed the board Javarious Jackson will be leaving DEO to work with the Office of Financial Management and Budget.

X. Meeting date, time, and location

The board motioned to increase their meetings to every other month on the 3rd Mondays with the exception of the March meeting due to spring break; motion was second and passed with one nay(Gray).

The next Commission on Women Board meeting is scheduled for Monday, March 8, 2021 at 6:00 p.m. in person. 12th Floor McEaddy's Conference Room.

XI. The meeting was adjourned at 8:18 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

March 8, 2021

McEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:13 p.m. on Monday March 8, 2021. There was a Quorum present (10 members attending in person).

II. Attendance (Roll Call)

Present:

Aimee Kelly - Virtual	Hon. Samantha Schosberg Feuer
Annette Gray - Virtual	Elizabeth Berkowitz
Jana Panarites	Roseline Docteur-Joseph
Michelle McGovern	Victoria Mittner
Pamela Dubin	Krista Basore
Shelly Albright	Tracey Labgold
Alexandria Ayala – Virtual	Leontyne Brown – Virtual

Absent:

Marilyn Parmet

Staff Attendance:

Pamela Guerrier
Jean Williams
Triana Davis

III. Adoption of Agenda

After being properly moved and seconded, the agenda were unanimously approved by all board members.

IV. A. Review and approval of January 13, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Palm Beach County Youth Services:

Tammy Fields Director of Palm Beach County Youth Services shared a power point presentation of their programs mission, vision and values. Mrs. Fields indicated that they want to make sure the kids are healthy and able to join the work force in a productive manner which starts from middle school to early college years. Mrs. Fields gave the board an overview of their Outreach and Community Program Division, Residential Treatment Family Counselor Division and their Finance Division. Mrs. Fields discussed the different scholarship programs, monies awarded to the Community-Based Agencies and the Youth Empowerment Centers located in Belle Glade, Riviera Beach and Lake Worth, virtually and in-person. Mrs. Fields also discussed the many educational training programs, psychological evaluations and therapies available for the public and staff. Mrs. Fields informed the board that Palm Beach County is the finalist for the Robert Wood Johnson Culture and Health Prize, which recognizes communities working at the forefront of advancing health, opportunity, and equity for all.

Dress for Success:

Executive Director Mary Hart spoke to the board regarding their program, which empowers women to achieve economic independence by providing support, professional attire and tools to help them thrive in work and life. They provide one (1) week worth of clothing with a stylist staff member that include shoes, accessories, make-up and undergarments, on-site preparation interviews, coaching, basic computer skills, job readiness courses and continued development services virtual and in-persons located in Palm Springs and Belle Glade.

The board thanked the presenter for their presentation that was well informed and insightful.

The board continued the discussion of a panel and categorizing the response that was received from the agencies to the following topics to use hosting a "community service workshop-panel" for the following topics:

- Health
- Substance Use Disorder
- Abuse & Violence against women
- Childcare/ Elder Care

VI. New Business
None

VII. Public Comments

Sharon Armstrong from the Palm Beach County School District was invited by board member Alexandria Ayala. Also Co-chair Holly-Lynn Carotenut from the Girls Coordinating Counselors was invited to the board meeting. Ms. Carotenut informed the board that because they are in line with what they do she would coordinate with one her staff members to sit in on future board meetings.

VIII. Member Comments

Members agreed to review the ACW binder which includes survey responses from agencies that provide services to women and see where those agencies fit in with the ACW and BCC recommendations for their community service workshops.

IX. Staff Comments

Mrs. Guerrier shared that Nancy Bolton wanted the board to know that the opening for the director position for the Office of Diversity, Equity and Inclusion will be posted on January 19, 2021.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday, May 17, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy's Conference Room.

XI. The meeting was adjourned at 8:30 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

May 17, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:05 p.m. on Monday May 17, 2021. There was a Quorum present (6 members attending in person).

II. Attendance (Roll Call)

Present:

Aimee Kelly	Hon. Samantha Schosberg Feuer
Annette Gray - Virtual	Elizabeth Berkowitz - Virtual
Jana Panarites- Virtual	Roseline Docteur-Joseph
Michelle McGovern	Victoria Mittner
Pamela Dubin- Virtual	Krista Basore
Tracey Labgold – Virtual	Alexandria Ayala – Virtual
Leontyne Brown – Virtual	

Absent:

Shelly Albright

Staff Attendance:

Pamela Guerrier
Jean Williams
Triana Davis

III. Adoption of Agenda

After being properly moved and seconded, the agenda were unanimously approved by all board members.

IV. A. Review and approval of March 8, 2021 Minutes

After being moved and properly seconded, the March meeting minutes were approved with revising Palm Beach County School District representative's name from Sharon Armstrong to Shannon Armstrong.

V. Old Business

The Board approved a motion for the Chair to draft a letter to several organizations and invite them to the next board meeting in July 2021 to plan on conducting a panel discussion in the late fall in order to help women find resources on domestic violence against women.

VI. New Business

Board member Schosberg Feuer informed the board that they should continue to think about creating a web site as an extension of the committee. Chair McGovern agreed to review the resolution to determine if they are allowed. Assistant County Administrator Nancy Bolton asked if the Office of Equal Opportunity or the state's commission on the status of women have links to the local commissions.

Board members discussed creating a pamphlet or business card connected to the links that will displays different resources on women issues.

VII. Public Comments

Mrs. Bolton also suggested board members to think about working with the Community Services department. Mrs. Bolton indicated that particular organizations are careful about how much they publish and how public they are because they do not want the public to know the locations. Mrs. Bolton state that the continuum of care is a good source for the panel victim services, 211 and maybe the CEO of AVDA who has a public presence but it would be better off to use people around the system and not too much on the location itself.

Ms. Shannon Armstrong from the Palm Beach County School District wanted to bring to the boards attention that one of the women issues that is present right now is regarding to housing affordability and mental health because it is a repeated issue that is bought up by their employees.

VIII. Member Comments

Board member Victoria Mittner announced that this was her last meeting with the board. Ms. Mittner will be getting ready for college. She thanked the board for the opportunity to serve the board and recommended for continuation of a youth member as part of the board. Board members wished Ms. Mittner well in her endeavors. Mrs. McGovern asked the board to consider any recommendation to replace Ms. Mittner.

Board member Ms. Brown informed and invited the board to support the virtual West Palm Beach Mayor's 2nd annual Taskforce Summit on Racial and Ethnic Equality June 12, 2021 Saturday, 10am -2pm, to register at wpbequalitytaskforce.org/get-involved. Ms. Brown informed the board that the highly interactive summit is for residents of the City to help create a more equitable city.

IX. Staff Comments

Mrs. Guerrier reminded the Board to start working on their annual report for the Board of County's Commissioners.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday, July 19, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy's Conference Room.

XI. The meeting was adjourned at 8:00 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

August 23, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:03 p.m. on Monday August 23, 2021. There was a Quorum present (4 members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer
Michelle McGovern
Alexandria Ayala (virtual)
Aimee Kelley
Jana Panarites (virtual)
Leotyne Brown (virtual)
Nancy Bourne (virtual)
Elizabeth Berkowitz
Roseline Docteur-Joseph (virtual)

Absent:

Shelly Albright
Annette Annmarie Gray
Tracey Labgold
Pamela Dubin
Krista Basore

Staff Attendance:

Melanie Powlis
Pamela Guerrier

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of May 17, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

The Chair will draft a letter to organizations to invite them to the upcoming meeting to discuss planning or participating in a panel discussion in the late fall in order to help women find resources to aid in the fight of domestic violence against women. Staff will follow up with Nicole Bishop as she was not able to attend tonight's board meeting.

VI. New Business

None

VII. Public Comments

None

VIII. Member Comments

Board members thanked Alexandria Ayala for her leadership at the Palm Beach County School District. Ms. Brown expressed that she felt disengaged from the group due to COVID and unclear of her role to further the mission of the board.

IX. Staff Comments

Mrs. Guerrier introduced Melanie Powlis as a new staff member to assist the board along with Triana Davis.

Mrs. Guerrier reminded the Board to start working on their annual report for the Board of County Commissioners which would be due by December 31, 2021.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday, September 13, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy's Conference Room.

XI. The meeting was adjourned at 6:36 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

September 13, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:04 p.m. on Monday September 13, 2021. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer
Michelle McGovern
Alexandria Ayala (virtual)
Aimee Kelley (virtual)
Jana Panarites
Leotyne Brown (virtual)
Nancy Bourne (virtual)
Elizabeth Berkowitz
Annette Annmarie Gray (virtual)
Pamela Dubin

Absent:

Roseline Docteur-Joseph
Shelly Albright
Tracey Labgold
Krista Basore

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams
Triana Davis

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of August 23, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Presenter Nicole Bishop was invited by board members to discuss Domestic Violence Awareness month in October. She mentioned she would forward schedule and link to the opening ceremony. Ms. Bishop informed the board members they are changing the Domestic Violence Council to Domestic Violence Response Team. The chair mentioned that the highest rate of domestic violence acts occurs on Super Bowl night. The board asked Ms. Bishop if the upcoming ceremony would be virtual and recorded. Ms. Bishop also mentioned they want to get forensic nurses involved in the response team. The chair asked to identify a panel of experts to help the coalition panel of women. Nicole informed the board members that Covid-19 has increased cases in sexual violence at home. Board member Leontyne Brown agrees that social media can spread the word especially with people who are still social distancing.

VI. New Business

Board members suggested inviting agency/organization representatives to its next meeting scheduled for 6 p.m. on 25 October. The ACW is discussing planning an event to recognize domestic violence awareness. One idea they were exploring was to have Palm Beach County's channel 20 tape a segment on domestic violence awareness, which would include various stakeholders in the community that address domestic violence issues.

VII. Public Comments

None

VIII. Member Comments

Board member Jana Panarites suggested we let people they're inviting to next panel meeting know they can attend virtually.

IX. Staff Comments

Mrs. Guerrier introduced Office of Equal Opportunity's new manager, Steven Antonoff.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday, October 25, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy's Conference Room.

XI. The meeting was adjourned at 7:04 pm.

**PALM BEACH COUNTY
COMMISSION ON WOMEN BOARD
MEETING MINUTES**

October 25, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:01 p.m. on Monday October 25, 2021. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer
Annette Annmarie Gray (virtual)
Michelle McGovern
Aimee Kelley (virtual)
Jana Panarites
Roseline Docteur-Joseph (virtual)
Nancy Bourne
Elizabeth Berkowitz (virtual)
Krista Basore
Pamela Dubin (virtual)

Absent:

Shelly Albright
Tracey Labgold
Alexandria Ayala
Leontyne Brown

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams
Triana Davis

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of September 13, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Recognized domestic awareness month in October and said how rates increase around Super Bowl. A list of guest speakers were introduced and spoke briefly; Nicole Bishop (victim services), Heather Burr-Shulman, (Office of Criminal Conflict & Civil Regional Counsel), Grace Cambareri (Office of Criminal Conflict & Civil Regional Counsel), Jennifer Ray (AVDA), Robin Scher (Private attorney practicing in areas of family law and domestic violence), Julie Seaver (Compass), Kathryn Oleksy (Legal Aid Society), Det. Andrea Izzo (West Palm Beach Police Department).

Presenter Nicole Bishop talked about doing live panels in the community before. Live panels help build awareness when the right people are put into place. Legal Aid helps immigrants with human trafficking. Board member Elizabeth Berkowitz said there is such a diverse panel; she thinks small details will be missed. Board member Annette Gray asked if there would be a website where the community can have a list of questions that can be answered. The broad subjects of sexual violence resources need to be narrowed down to figure out what details would go under specific organizations to help guide people who have friends that are victims. Hotlines are useful to victims who need to be referred to legal services, etc... The chair suggested an overview recording about how you can help someone who is an illegal immigrant, involved with intimate partner violence, background of what counts as intimate partner violence, financial needs, what can you do now for sexual violence. Guest speaker Grace Cambareri mentioned that it gets complicated. For example, someone might be afraid to call because the person who is being sexually violent is the breadwinner. Guest speaker Heather Burr-Shulman mentioned filing a restraint order and calling the police does not work sometimes for survivors. Nicole Bishop said they would begin this process in places that have a higher rate of sexual violence. Nicole Bishop says this new startup should begin running around February 2022. Guest speakers were asked "What particular question best frames the work that they do for their organization and to provide their response to the OEO in 1 week. The board authorized the chair to speak to Nicole Bishop to further develop the discussion.

VI. New Business

None

VII. Public Comments

The following individuals presented information on their agency or work on domestic violence issues:

Nicole Bishop (Palm Beach County Victim Services)

Heather Burr-Shulman, (Office of Criminal Conflict & Civil Regional Counsel)

Grace Cambareri (Office of Criminal Conflict & Civil Regional Counsel)

Jennifer Rey (AVDA)

Robin Scher (Private attorney practicing family law and domestic violence)

Julie Seaver (Compass)

Kathryn Oleksy (Legal Aid Society)

Det. Andrea Izzo (West Palm Beach Police Department)

VIII. Member Comments

Chair thanked everyone for being here. Board member Pamela Dubin thanks for inviting guests and asked if this program will be focused on women and the Chair said “yes” for now. All guest speakers that attended this meeting will receive calendar invite for next meeting.

IX. Staff Comments

Pamela Guerrier reminded all board members to contact OEO staff if they are attending ACW board meeting so we can know if we have a quorum.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday, November 15, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 7:27 pm.

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

November 15, 2021

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:02 p.m. on Monday November 15, 2021. There was a Quorum present (four (4) members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer (virtual)
Annette Annmarie Gray (virtual)
Michelle McGovern
Alexandria Ayala (virtual)
Leontyne Brown (virtual)
Aimee Kelley
Jana Panarites (virtual)
Roseline Docteur-Joseph (virtual)
Nancy Bourne
Elizabeth Berkowitz (virtual)
Krista Basore (virtual)
Pamela Dubin

Absent:

None

Staff Attendance:

Pamela Guerrier
Steven Antonoff
Jean Williams
Triana Davis

III. Adoption of Agenda

After being properly moved and seconded, the agenda was unanimously approved by all board members.

IV. A. Review and approval of October 25, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Youth Representative

The board discussed the four nominations for the vacate youth member seat. Received applications and resume for **Dafany Miranda-Zepeda, Chimdindu Ejidike, Dominique Webb** (did not receive resume), and **Kate Deviney**. The board moved and seconded, to recommend that the Board of County Commissioners consider the following three candidates **Dafany Miranda-Zepeda, Chimdindu Ejidike, and Kate Deviney** for the vacant youth member-at-large seat.

Annual Report

The board unanimously moved and approved to present their annual report to the Board of County Commissioner February 2022 board meeting. The report would include a one-page summary outlining their progress and future endeavors along with the board's minutes and agendas.

Community Discussion

Chair McGovern discussed her meeting with Nicole Bishop with Palm Beach County Victim Services about planning and developing a video explaining how to navigate through Victim Services. Mrs. McGovern informed the board that Victim Services staff is working on a script and two students from Dreyfoos School of the Arts will record and edit the video. Mrs. McGovern also indicated a possibility of making a TikTok video within the month which would be shared with the board before dissemination. Mrs. McGovern discussed anticipating creating other videos for the other agencies and to have other students from different schools in Palm Beach County participate. Board members were invited to identify other organizations and schools to contact to discuss the video concept. The board decided that the video would be shown to the board at the next board meeting.

VI. New Business

None

VII. Public Comments

Assistant County Administrative Nancy Bolton thanked the board for a well job done.

VIII. Member Comments

None

IX. Staff Comments

Mrs. Guerrier informed the board of the two vacancies District 4 and District 6 due to lack of attendance and that she will notify the respective Commissioners regarding the vacancies. Mrs. Guerrier shared the memorandum from Commissioner Mckinlay, which was approved by the BCC for staff to explore including domestic violence, dating violence, and stalking victims as protected categories in Palm Beach County's Fair Housing Ordinance, and the attached Miami-Dade County's Fair Housing Ordinance, which includes those categories.

X. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Tuesday December 14, 2021 at 6:00 p.m. in person in the 12th Floor McEaddy Conference Room.

XI. The meeting was adjourned at 6:45 pm.

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

January 31, 2022

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Co-Chairperson Annette Gray at 6:15 p.m. on Monday January 31, 2022. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer
Annette Annmarie Gray (virtual)
Alexandria Ayala (virtual)
Aimee Kelley (virtual)
Jana Panarites (virtual)
Leotyne Brown (virtual)
Roseline Docteur-Jospeh (virtual)
Pamela Dubin
Krista Basore (virtual)
Elizabeth Berkowitz
Pamela Higer-Polani
Katrina Long-Robinson
Dafany Miranda-Zepeda (virtual)

Absent:

Nancy Bourne
Michelle McGovern

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda as amended to change "Recommendation" to "Appointed" was unanimously approved by all board members.

IV. A. Review and approval of November 15, 2021 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Community discussion – moving forward with developing video for information on victim services

Youth Representative – ACW Appointed – Welcomed new youth member

Annual Report – chair will present annual report which will be a one page document that contains summary of conversations ACW has had with strategic alliance partners in the community. Annual report should rely on the information presented at the October 25th meeting to include the names of the organizations that participated to indicate to BCC who ACW is working with to amplify who ACW is collaborating with for the victim services initiation. The finalized annual report will be shared with the ACW board members.

Videos – tabled discussion on the videos as they have not been finalized

VI. New Business

Board members will attend the BCC meeting, which will be held on March 22, 2022 at 9:30 a.m. to present their annual report on Advisory Commission on Women.

VII. Public Comments

None

Member Comments

None

VIII. Staff Comments

Mrs. Guerrier asked the board when they want to schedule ACW board meetings for 2022. Meetings for 2022 was tabled.
Selection of Chair and Vice Chair was tabled.

IX. Meeting date, time, and location

The next Commission on Women Board meeting is scheduled for Monday March 28, 2022 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

X. The meeting was adjourned at 7:41 pm.

**PALM BEACH COUNTY
ADVISORY COMMISSION ON WOMEN BOARD
MEETING MINUTES**

March 28, 2022

MCEADDY CONFERENCE ROOM, 12TH FLOOR
PALM BEACH COUNTY GOVERNMENTAL CENTER

I. CALL TO ORDER

Meeting of the Palm Beach County Advisory Commission on Women Board was called to order by Chairperson Michelle McGovern at 6:10 p.m. on Monday March 28, 2022. There was a Quorum present (5 members attending in person).

II. Attendance (Roll Call)

Present:

Hon. Samantha Schosberg Feuer (virtual)
Michelle McGovern
Alexandria Ayala (virtual)
Aimee Kelley
Jana Panarites
Roseline Docteur-Joseph (virtual)
Pamela Dubin
Krista Basore (virtual)
Elizabeth Berkowitz (virtual)
Nancy Bourne
Dafany Miranda-Zepeda (virtual)
Leontyne Brown (virtual)

Absent:

Annette Annmarie Gray
Pamela Higer-Polani
Katrina Long-Robinson

Staff Attendance:

Melanie Powlis
Pamela Guerrier
Steven Antonoff
Jean Williams

III. Adoption of Agenda

After being properly moved and seconded, the agenda as amended to change "Recommendation" to "Appointed" was unanimously approved by all board members.

IV. A. Review and approval of January 31, 2022 Minutes

After being properly moved and seconded, the minutes were unanimously approved by all board members.

V. Old Business

Community discussion – the chair shared victim services video created by guest speakers Allison Robert and Lexi Critchet who are high school students. The plan is to have the video shared on tiktok and other social media platforms.

Selection of Chair and Vice Chair – After being moved and properly seconded, Michelle McGovern will continue as Chair and Jana Panarites was selected as ViceChair.

Annual Report - Chair will work with OEO to prepare the agenda item for presentation of the annual report to the BCC which will include the video and minutes from the past year

VI. New Business

Board members will attend the BCC meeting, which will be held on May 24, 2022 at 3p.m. to present their annual report.

VII. Public Comments

None

Member Comments

None

VIII. Staff Comments

IX. Meeting date, time, and location

All future meetings will be in person and there will be no virtual option. The next Commission on Women Board meeting is scheduled for Monday April 25, 2022 at 6:00 p.m. in person on the 12th Floor McEaddy Conference Room.

X. The meeting was adjourned at 6:51 pm.