



January 2, 2018

Wantman Group, Inc.
2035 Vista Parkway, Suite 100
West Palm Beach, FL 33411
Attention: Mr. David Wantman, P.E., President

**RE: STRUCTURAL ENGINEERING SERVICES
ANNUAL CONTRACT ON A WORK TASK ORDER BASIS
RESOLUTION NO.: R2017-0138
CONTRACT DATED FEBRUARY 7, 2017**

Dear Mr. Wantman:

This letter serves as your **"Notice to Proceed"** with the above referenced renewal of Annual Service, which was approved by the Board of County Commissioners (Board) on December 19, 2017 (R2017-1879).

The County User Departments will be in touch with you when your services are required.

If you have any questions, please feel free to contact me at 561-684-4122.

Sincerely,



Holly B. Knight, P.E.
Contracts Section Manager
Roadway Production Division

HBK:jd

Attachment

- pc: Administrative Services, Fiscal (NTP)
- Contract Development & Control
- Office of Small Business Assistance
- Finance Department
- CCNA File (w/original)
- Mark Tomlinson, Director, Construction Coordination
- John Chesher, Director of Capital Improvements
- James Stiles, Director of Water Utilities
- Rob Robbins, Director of E.R.M
- Bruce Pelly, Director of Airports

- ec: Omelio A. Fernandez, P.E., Director, Roadway Production Division
- L. Morton Rose, P.E., Assistant Director, Roadway Production Division
- Holly B. Knight, P.E., Contracts Section Manager, Roadway Production Division
- Vanessa Jagoo, TA II, Roadway Production Division

**Department of Engineering
and Public Works**

P.O. Box 21229
West Palm Beach, FL 33416-1229
(561) 684-4000
FAX: (561) 684-4050
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Melissa McKinlay, Mayor

Mack Bernard, Vice Mayor

Hal R. Valeche

Paulette Burdick

Dave Kerner

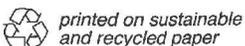
Steven L. Abrams

Mary Lou Berger

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*



R2017-1879

DEC 19 2017

**FIRST AMENDMENT TO THE ANNUAL STRUCTURAL ENGINEERING
CONTRACT NO. R2017-0138
DATED FEBRUARY 7, 2017, BY AND BETWEEN
WANTMAN GROUP, INC.,
AND PALM BEACH COUNTY**

THIS FIRST AMENDMENT to the Annual Structural Engineering Contract dated February 7, 2017, (R2017-0138), hereinafter "CONTRACT" by and between Wantman Group, Inc., hereinafter "CONSULTANT" and the Board of County Commissioners of Palm Beach County, a political subdivision of the state of Florida, hereinafter, "COUNTY".

WITNESSETH

WHEREAS, on February 7, 2017, the CONSULTANT and COUNTY entered into a twelve month Annual Structural Engineering Contract for engineering services and other related tasks throughout Palm Beach County; and

WHEREAS, the CONTRACT provides that the contract may be extended, at the COUNTY's option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the Board of County Commissioners; and

WHEREAS, this is the first of the two allowable one (1) year term CONTRACT extensions per section 4.1; and

WHEREAS, by this amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT terms to extend the expiration date of the CONTRACT from February 6, 2018 to February 6, 2019, with all original terms, conditions and unit prices adhered to; and

WHEREAS, the original CONTRACT provides in section 5.3.2 that the rates may be adjusted by negotiation; and

WHEREAS, by this amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT terms to modify the Fee Schedule of the CONTRACT from Exhibit B in the Original Contract to the revised Fee Schedule provided by CONSULTANT dated October 4, 2017, and attached hereto as Exhibit B1.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitations are true and correct and incorporated herein.

2. The CONSULTANT warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information pursuant to Palm Beach County Resolution R-2014-1421, as may be amended.

CONSULTANT has submitted to the COUNTY a copy of its non-discrimination policy which is consistent with the above paragraph, as contained in Resolution R-2014-1421, as amended, or in the alternative, if the CONSULTANT does not have a written non-discrimination policy, it has acknowledged through a signed statement provided to COUNTY that CONSULTANT will conform to the COUNTY's non-discrimination policy as provided in R-2014-1421, as amended.

3. Section 5.2 of the original contract (R2017-0138) shall be replaced with the following:

5.2. Payments

5.2.1. Progress reports and/or payment invoices shall be submitted monthly by the CONSULTANT. Payments to the CONSULTANT shall be payable within 45 days after receipt of accurate and complete invoice from CONSULTANT, in proportion to the percentage of engineering services approved and accepted by the COUNTY based on said lump sum fee until 90% of the Basic Services are completed. There will be no additional payments until all Services, including permits, but with the exception of any Optional Services, are completed and accepted by the COUNTY.

5.2.2. Upon satisfactory completion of all Services, including permits, described in this Contract and approval and acceptance of the plans by the COUNTY full payment for all completed Services provided, will be made and the contract will be closed. If the contract has an authorization for Post Design Services the Contract will remain open until all Post Design Services (if applicable) are complete.

5.2.3. Final payment shall be due and payable to the CONSULTANT upon satisfactory completion, approval and acceptance by the COUNTY, of all the Services described in this Contract, including Post Design Services.

5.2.4 Due to the nature of the work flow and the small size of expected projects to be performed by the CONSULTANT, the COUNTY recognizes that the purpose of withholding retainage may not be applicable for all projects and the COUNTY may waive the requirement upon written request from the CONSULTANT.

4. The CONTRACT, dated February 7, 2017, between the CONSULTANT and the COUNTY is hereby amended to extend the expiration date of the CONTRACT from February 6, 2018 to February 6, 2019.
5. The Fee Schedule shown as Exhibit B in the Original Contract is hereby modified as shown in the revised Fee Schedule provided by CONSULTANT dated October 4, 2017, and attached hereto as Exhibit B1.
6. It is the intent of the parties hereto that this Amendment shall not become binding until the date executed by the COUNTY.
7. Except as provided herein, all other provisions of the Annual Structural Engineering Contract dated February 7, 2017, hereby confirmed shall remain in full force and effect.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have caused this Amendment to the Structural Engineering Annual Contract (R2017-0138) to be executed and sealed this DEC 19 2017 day of _____, 20__.

OWNER:
Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners:

CONSULTANT:
Wantman Group, Inc.

BY: Melissa McKinlay
Melissa McKinlay, Mayor

BY: Mario Echagaran
Mario Echagaran, Executive Vice President

SEAL



ATTEST:
Sharon R. Bock, Clerk & Comptroller
Circuit Court

ATTEST WITNESS: KIM DROGGOS
(Print Name)

BY: Tracy Powell
(Print Name)
Tracy Powell
(Signature) Deputy Clerk

Kim Droggos
(Signature)

BY: Dawn Cox
(Print Name)

Dawn Marie Cox
(Signature)

APPROVED AS TO TERMS
AND CONDITIONS:

BY: Omelio A. Fernandez
Omelio A. Fernandez, P.E.
Director of Roadway Production

APPROVED AS TO FORM &
LEGAL SUFFICIENCY:

BY: Liz Herman
Liz Herman, Assistant County Attorney II

PALM BEACH COUNTY ANNUAL STRUCTURAL CONTRACT
Task Order Basis - Fee Schedule
October 4, 2017

FIRM: WANTMAN GROUP, INC.

2035 Vista Parkway
 West Palm Beach, Florida 33411
 Contact: Brian C. Rheault

email: jeffrey.bergmann@wantmangroup.com
 Phone: (561) 687-2220 Fax: (561) 687-1110

*Rates OK
#*



Fee Schedule February 7, 2018 through February 6, 2019		
Firm Name	WANTMAN GROUP, INC.	
	Raw Rate	*Burdened Rate
Principal	\$72.11	\$216.33
Senior Project Engineer	\$67.36	\$202.08
Project Manager	\$56.00	\$168.00
Project Engineer	\$44.04	\$132.12
Engineer / Engineer Intern	\$35.00	\$105.00
CADD / Computer Technician	\$33.33	\$100.00
Special Inspector**	\$72.11	\$216.33
Threshold Inspector**	\$72.11	\$216.33
Senior Professional Surveyor	\$44.71	\$134.13
Survey Technician	\$30.00	\$90.00
3 Person Field Survey Crew	\$64.25	\$192.75

Multiplier:
 Salary 1.00
 Overhead & Fringe 2.10
 Subtotal 3.10
 10% Profit 0.10
 .31
TOTAL 3.41
 Maximum Allowed 3.00

** This Category utilized Principal Rates

Sub-Consultants Attached

Wantman Group, Inc. will provide "Additional Services, as Authorized and Approved by the Owner, Palm Beach County".
 S:\PERSONNEL\Kim\Certifications RFP - RFQ - Presentations\PBC Annual Contract 2016\RATE SCHEDULE.rtf

Exhibit "B1"

NON-DISCRIMINATION POLICY FORM

Contract No.: R2017-0138

Pursuant to Palm Beach County Resolution R-2014-1421 ("Resolution), as may be amended, it is the policy of the Board of County Commissioners of Palm Beach County ("County") that the County **"shall not conduct business with nor appropriate any funds for any organization or entity that practices discrimination on the basis of race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information."**

This Resolution requires that each organization or entity doing business with the County is "required to submit a copy of its non-discrimination policy, which shall be consistent with the non-discrimination policy stated above, **prior** to entering into any contract with the County." In the event an organization or entity does *not* have a written non-discrimination policy, such organization or entity "shall be required to sign a statement affirming their non-discrimination policy is in conformance with this resolution."

Check one:

Organization/Entity hereby attaches its non-discrimination policy, which is consistent with the County's Non-Discrimination Policy and Resolution.

OR

Organization/Entity hereby acknowledges that it **does not** have a written non-discrimination policy and hereby **affirms by signing below** that its non-discrimination policy is in conformance with the County's Non-Discrimination Policy and Resolution.

ORGANIZATION / ENTITY INFORMATION:

Wantman Group, Inc.
Name of Organization or Entity


Signature

Mario Echagarrua
Name (type or print)

Executive Vice President
Title



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Greylng Ins. Brokerage/EPIC 3780 Mansell Road, Suite 370 Alpharetta, GA 30022	CONTACT NAME: Katie Kresner PHONE (A/C, No, Ext): 770.552.4225 E-MAIL ADDRESS: Katie.Kresner@greylng.com	FAX (A/C, No): 866.550.4082													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: National Union Fire Ins. Co.</td> <td>19445</td> </tr> <tr> <td>INSURER B: Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER C: New Hampshire Ins. Co.</td> <td>23841</td> </tr> <tr> <td>INSURER D: Lexington Insurance Company</td> <td>19437</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Union Fire Ins. Co.	19445	INSURER B: Continental Insurance Company	35289	INSURER C: New Hampshire Ins. Co.	23841	INSURER D: Lexington Insurance Company	19437	INSURER E:		INSURER F:
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INSURED Wantman Group, Inc. 2035 Vista Parkway Suite 100 West Palm Beach, FL 33411															

COVERAGES **CERTIFICATE NUMBER: 17-18** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		4613985	09/18/2017	08/01/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$25,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS		9775972	09/18/2017	08/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		6049958687	09/18/2017	08/01/2018	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	11569886	09/18/2017	08/01/2018	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Professional Liability		027015040	09/18/2017	08/01/2018	Per Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Re: For All Projects with Palm Beach County; ITS Account Number PLC1800.
 Palm Beach County, Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees & Agents are named as Additional Insureds on the above referenced liability policies with the exception of workers compensation & professional liability where required by written contract. Waiver of Subrogation is applicable where required by written contract & allowed by law. Retroactive Date 7/1/1991. Professional Liability Deductible \$50,000.

CERTIFICATE HOLDER Palm Beach County c/o Insurance Tracking Services, Inc. (ITS) P.O. Bo 20270 Long Beach, CA 90801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

WANTMAN GROUP, INC.
Corporate Officers and Other Persons Authorized to Sign Contracts
(As of May 26, 2016)

GROUP A Promissory Notes, Leases, Obligations, Agreements, Contracts, etc.

David S. Wantman	President
Joel N. Wantman	Chairman of the Board

GROUP B Contracts for Professional Services (includes contract modifications, task orders, supplemental agreements, price proposals and letter contracts) pertaining to the scope of responsibility of the signer may be signed by the following individuals:

Mario Echagarrua	Executive Vice President – All Disciplines
Robin B. Petzold	Executive Vice President – Survey and SUE
Nancy A. Clements	Senior Vice President – Transportation
Michael L. Davis	Senior Vice President – Environmental/Planning/LA/Civil
Walter V. Kloss ¹	Vice President & Division Manager – Transportation

****GROUP C** Contracts for Professional Services (includes contract modifications, task orders, supplemental agreements, price proposals and letter contracts) pertaining to the scope of responsibility of the signer with **fees under \$300,000** may be signed by the following individuals:

Henri V. Belrose	Vice President & Senior Project Manager – Transportation
Sam Hall	Vice President & Senior Project Manager – Survey
Clayton Wolfe	Director – Structures
Erik L. Brueningsen	SUE Services Manager
Brian C. Rheault ²	Structures Project Principal
Lynn Zolezzi ³	Division Manager – Transportation Planning

****GROUP D** Contracts for Professional Services using the WGI standard Proposal Forms (includes contract modifications, task orders, supplemental agreements, and price proposals) with **fees under \$50,000** may be signed by the following individuals:

Brian J. LaMotte	Vice President & Chief Marketing Officer
Jeffrey N. Brophy	Vice President – Land Planning
Brian Terry	Vice President – Land Planning
Bryan R. Donahue	Division Manager – Landscape
Jeremiah Slaymaker	Regional Manager – North Florida Survey / SUE

**** ALL contracts for professional services with fees in excess of \$300,000 for GROUP C and \$50,000 for GROUP D shall be executed by an individual listed in GROUP B who is responsible for the primary scope of work included in the contract, or alternatively, an individual in GROUP A.**

ANY CONTRACT IN EXCESS OF \$1,500,000 REQUIRES THE SIGNATURE OF TWO (2) GROUP B OFFICERS OR ONE (1) GROUP A OFFICER.

¹ Signature authority for contracts in excess of \$300,000 is limited to contracts with the Florida Department of Transportation.

² Signature authority applies to contracts with Palm Beach County, City of Boca Raton and Indian River County.

³ Signature Authority applies to FDOT contracts only.