



January 2, 2019

Alan Gerwig & Associates, Inc.  
12798 W. Forest Hill Boulevard, Suite 201  
Wellington, FL 33414  
Attn: Alan L. Gerwig, P.E., LEED A.P., President

**RE: STRUCTURAL ENGINEERING ANNUAL SERVICES  
CONTRACT ON A WORK TASK ORDER BASIS  
RESOLUTION NO.: R2017-0026  
CONTRACT DATED JANUARY 10, 2017**

Mr. Gerwig:

Please find attached your Third Amendment for the above referenced Structural Engineering Annual Services Contract, which was approved by the Board of County Commissioners (Board) on December 18, 2018 (R2018-1973).

The County User Departments will be in touch with you when your services are required.

If you have any questions, please feel free to contact me, at 561-684-4122.

Sincerely,

  
\_\_\_\_\_  
Holly B. Knight, P.E.  
Contracts Section Manager

HBK:jd

**Attachment**

- pc: Administrative Services, Fiscal (NTP)  
CCNA File (w/original)  
Roadway Project File
- ec: Allen F. Gray, Office of Small Business Assistance  
Angela Smith, Office of Small Business Assistance  
Sabrina L. Hoffman, Grants, Contracts, and Compliance, Finance Department  
Tracy L. Ramsey, Grants, Contracts, and Compliance, Finance Department  
Susan C. Brown, Asst. Manager, Finance Services, Finance Department  
Mark Tomlinson, Director, Construction Coordination  
Fernando DelDago, CID Director, Facilities Development and Operations  
James Stiles, Director, Water Utilities  
Deborah L. Drum, Director, E.R.M  
Bruce Pelly, Director, Department of Airports  
Omelio A. Fernandez, P.E., Director, Roadway Production Division  
Morton L. Rose, P.E., Assistant Director, Roadway Production Division  
Holly B. Knight, P.E., Contracts Section Manager, Roadway Production Division  
Vanessa Jagoo, TA III, Roadway Production Division  
JaeAnn Dean, TA II, Roadway Production Division  
Colleen Flanagan, TA I, Roadway Production Division

**Department of Engineering  
and Public Works**

P.O. Box 21229  
West Palm Beach, FL 33416-1229  
(561) 684-4000  
FAX: (561) 684-4050  
www.pbcgov.com



**Palm Beach County  
Board of County  
Commissioners**

- Mack Bernard, Mayor
- Dave Kerner, Vice Mayor
- Hal R. Valeche
- Gregg K. Weiss
- Robert S. Weinroth
- Mary Lou Berger
- Melissa McKinlay

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

R2018 1973

**THIRD AMENDMENT TO THE ANNUAL STRUCTURAL ENGINEERING SERVICES  
CONTRACT NO. R2017-0026  
DATED JANUARY 10, 2017, BY AND BETWEEN  
ALAN GERWIG & ASSOCIATES, INC., AND PALM BEACH COUNTY**

DEC 18 2018

This Third Amendment to the Annual Structural Engineering Services Contract dated January 10, 2017, (R2017-0026), hereinafter "CONTRACT" by and between Alan Gerwig & Associates, Inc., hereinafter "CONSULTANT" and the Board of County Commissioners of Palm Beach County, a political subdivision of the state of Florida, hereinafter, "COUNTY".

**WITNESSETH**

WHEREAS, on January 10, 2017, the CONSULTANT and COUNTY entered into the CONTRACT for engineering services and other related tasks throughout Palm Beach County; and

WHEREAS, the CONTRACT may be extended, at the COUNTY's option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the Board of County Commissioners; and

WHEREAS, by this Third Amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT to extend the expiration date of the CONTRACT from January 9, 2019 to January 9, 2020; and

WHEREAS, this is the second of two allowable one (1) year term CONTRACT extensions per section 4.1.; and

WHEREAS, the original CONTRACT provided in section 5.3.2 that the rates may be adjusted by negotiation; and

WHEREAS, by this Third Amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT terms to modify the Fee Schedule of the Contract to the revised Fee Schedule provided by the CONSULTANT dated October 26, 2018, and attached hereto as **Exhibit B3**.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitations are true and correct and incorporated herein.
2. The CONTRACT is hereby amended to extend the expiration date of the CONTRACT from January 9, 2019 to January 9, 2020.
3. The Fee Schedule in the CONTRACT is hereby modified as shown in the revised Fee Schedule provided by the CONSULTANT dated October 26, 2018, and attached hereto as **Exhibit B3**.

4. It is the intent of the parties hereto that this Third Amendment shall not become binding until the date executed by the COUNTY.
5. Except as hereby amended, changed or modified, all other terms, conditions and obligations of the CONTRACT, as amended on December 19, 2017 (R2017-1876) and June 5, 2018 (R2018-0816), shall remain in full force and effect.

REMAINDER OF PAGE LEFT INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties have caused this Third Amendment to the CONTRACT (R2017-0026) to be executed and sealed this DEC 18 2018 day of 2018, 2018.

OWNER: **R2018 1973**

**Palm Beach County, Florida**, a Political Subdivision of the State of Florida

CONSULTANT:  
**Alan Gerwig & Associates, Inc.**

BOARD OF COUNTY COMMISSIONERS

BY:   
**Mack Bernard**, Mayor

BY:   
Alan Gerwig, P.E., President

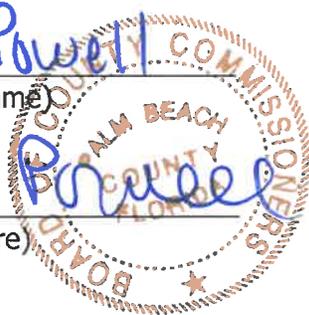
**SEAL**

**CORPORATE SEAL**

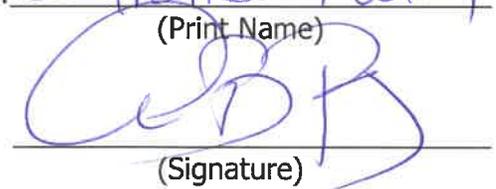


ATTEST:  
Sharon R. Bock, Clerk & Comptroller  
Circuit Court

ATTEST WITNESS:  
BY: Simon A. Coleman  
(Print Name)

BY: Tracey Powell  
(Print Name)  
  
(Signature)  


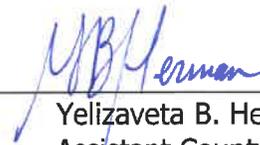
  
(Signature)

BY: Andrea Rodney  
(Print Name)  
  
(Signature)

APPROVED AS TO TERMS AND CONDITIONS:

BY:   
Omelio A. Fernandez, P.E.  
Director of Roadway Production

APPROVED AS TO FORM & LEGAL SUFFICIENCY:

BY:   
Yelizaveta B. Herman,  
Assistant County Attorney

12798 W. Forest Hill Blvd., Suite 201  
Wellington, FL 33414  
Contact: Alan Gerwig, P.E., President  
Date: October 26, 2018

Ph: 561-792-9000  
Fx: 561-792-9901  
email: agerwig@aga-engineering.com

**Alan Gerwig & Associates, Inc.**  
**Exhibit B3**  
**Structural Engineering Services**  
**Task Order Basis - Fee Schedule**

Effective January 10, 2019 through January 9, 2020

*Rates OK  
HK*

<b>Fee Schedule</b>		
Position	Raw Rate	*Burdened Rate
Sr. Engineer	\$59.00	\$177.00
Project Manager	\$50.00	\$150.00
Special Inspector	\$50.00	\$150.00
Project Engineer	\$44.00	\$132.00
Engineer	\$35.00	\$105.00
Designer	\$32.00	\$96.00
Engineer Intern	\$30.00	\$90.00

Note: Threshold inspections will be provided by our  
our subconsultant, Nutting Engineers of Florida, Inc.

**Multiplier:**

Salary **1.00**  
Overhead & Fringe **1.73**  
Subtotal **2.73**  
12% Profit **0.33**  
Total **3.06**

\* 3.0 maximum allowable  
multiplier used to calculate  
burdened rates.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Collinsworth Ins & Risk Mgmt Services In P.O. Box 661628  Miami Springs FL 33266	<b>CONTACT NAME:</b> Erinn E Collinsworth <b>PHONE (A/C No. Ext):</b> (786) 930-4795 <b>E-MAIL ADDRESS:</b> erinn@collinsworthinsurance.com <b>FAX (A/C No.):</b> (786) 930-4794													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> <tr> <td>INSURER A: Hartford Casualty Insurance Comp</td> <td>29424</td> </tr> <tr> <td>INSURER B: Underwriters at Lloyd's, Londo</td> <td>AA1122000</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: Hartford Casualty Insurance Comp	29424	INSURER B: Underwriters at Lloyd's, Londo	AA1122000	INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
INSURER E:														
INSURER F:														
<b>INSURED</b> Alan Gerwig & Associates, Inc.  12798 W. Forest Hill Blvd. Suite 201 Wellington FL 33414	(561) 792-9000													

**COVERAGES**                      **CERTIFICATE NUMBER:** Cert ID 2494                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	21 SBA RM9558	12/09/2018	12/09/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		21 SBA RM9558	12/09/2018	12/09/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		21 SBA RM9558	12/09/2018	12/09/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	<b>Professional Liability</b>		FEI-AEP-11092 Claims-Made Basis	08/25/2018	08/25/2019	Each Claim \$ 1,000,000 Policy Aggregate \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Professional Liability Retroactive Date 8/25/1998; Professional Liability Deductible \$20,000 Each Claim  
Re: Palm Beach County - Capital Improvements / Contract: 13367  
If required by written contract, Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees, and Agents, shall be named Additional Insured, excluding professional services, as respects to General Liability.

<b>CERTIFICATE HOLDER</b>  Palm Beach County c/o Insurance Tracking Services, Inc. (ITS) P.O. Bo 20270  Long Beach CA 90801	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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12798 W. Forest Hill Boulevard  
Suite 201  
Wellington, FL 33414  
Phone: (561) 792-9000  
Fax: (561) 792-9901  
CA No. 7969

**Alan Gerwig & Associates, Inc.**  
Consulting Engineers



October 2, 2018

Palm Beach County c/o Insurance  
Tracking Services, Inc. PO Box 20270  
Long Beach, CA 90801

Re: ITS Account Number: PLC 1753 Insured: Alan Gerwig & Associates Inc.  
Palm Beach County—Engineering Roadway Production  
Contract: Structural Engineering Annual Services

This letter is to serve as declaration that Alan Gerwig & Associates, Inc. does not own any automobiles at the present time. If any vehicles are acquired during the time of the contract, AGA agrees to purchase "all owned" auto coverage as of the date of acquisition.

Sincerely:

Alan Gerwig, P.E.  
President