



August 23, 2018

To: RFP Respondents

RE: One (1) firm to provide all required professional engineering services for:

Coconut Blvd: Temple Blvd. to S. of Northlake Blvd.  
Project No. 2018507

Department of Engineering  
and Public Works

P.O. Box 21229  
West Palm Beach, FL 33416-1229  
(561) 684-4000  
FAX: (561) 684-4050  
www.pbcgov.com



Palm Beach County  
Board of County  
Commissioners

- Melissa McKinlay, Mayor
- Mack Bernard, Vice Mayor
- Hal R. Valeche
- Paulette Burdick
- Dave Kerner
- Steven L. Abrams
- Mary Lou Berger

County Administrator

Verdenia C. Baker

Dear Consultant:

This letter serves to advise you of the results of the August 23, 2018, Short List Committee meeting for the above project. **DRMP, Inc., Scalar Consulting Group, Inc. and Erdman Anthony of Florida, Inc.** were short listed.

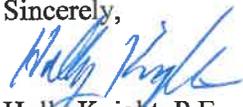
Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055. In addition, it is recommended that all design professionals seeking to provide services to Palm Beach County review Policies and Procedures Manual (PPM) CW-F-067 "Evaluating, Recovering and Recording Errors/Omissions by a Design Professional", which can be found at [www.co.palm-beach.fl.us/publicaffairs/ppm/pdf/cw-f-067.pdf](http://www.co.palm-beach.fl.us/publicaffairs/ppm/pdf/cw-f-067.pdf)

Short-listed firms may add or delete team members after the Short List Committee meeting if the Contracts Manager is notified **within five (5) business days** of this notice. If a short-listed firm makes changes to their team within the above period, the Contracts Manager will notify the other short-listed firms of such changes.

The "Consultant Summary" table and the Short List Committee voting sheets will be posted shortly at:  
<http://discover.pbcgov.org/engineering/roadwayproductions/Pages/Roadway-Publications.aspx>.

Thank you for your submittal and we encourage you to respond to future RFP's.

The Short Listed firms will be notified under separate cover of their presentation time. Should you have any questions or require additional information, please contact me at 561-684-4150 or email me at [HKnight@pbcgov.org](mailto:HKnight@pbcgov.org)

Sincerely,  
  
Holly Knight, P.E.  
Contracts Section Manager

- pc: Tanya McConnell, P.E., Deputy County Engineer
- ec: David L. Ricks, P.E., County Engineer  
Steve Carrier, P.E., Assistant County Engineer  
Omelio A. Fernandez, P.E., Director, Roadway Production  
Morton Rose, P.E., Assistant Director, Roadway Production  
Anthony Montero, Office of the Inspector General  
Kathleen Farrell, P.E., Thoroughfare Roads Section Manager, Roadway Production  
Antolina Michel-Diaz, P.E., Project Engineer, Roadway Production  
Liz B. Herman, Assistant County Attorney  
Committee Members

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"An Equal Opportunity  
Affirmative Action Employer"



**MINUTES OF SHORT LIST COMMITTEE MEETING**  
 August 23, 2018, Commencing: 9:35a.m., Ending: 10:48a.m.  
 Engineering & Public Works Department  
 2300 N. Jog Road, 3<sup>rd</sup> Floor Conference Room #3W-12

**MEMBERS PRESENT:**

- |                             |   |
|-----------------------------|---|
| Steve Carrier, P.E.         | - Assistant County Engineer                           |
| *Kathleen Farrell, P.E.     | - Thoroughfare Roads Section Mgr., Roadway Production |
| *Tia Counts, P.E.           | - Land Development                                    |
| *Antolina Michel-Diaz, P.E. | - Project Engineer, Roadway Production                |
| Mark Tomlinson              | - Director, Construction Coordination                 |
| Morton Rose, P.E.           | - Assistant Director, Roadway Production              |
| *Angela Smith               | - Small Business Development Specialist II            |
|                             |   |
| *Kathleen Farrell           | - Director, Roadway Production                        |
| **Tia Counts                | - Director, Land Development                          |
| ***Antolina Michel-Diaz     | - Contracts Manager, Roadway Production               |
| ****Angela Smith            | - Director, Office of Small Business Assistance       |

**DISCUSSION:**

The Short List Committee was called to order by Steve Carrier, P.E., Assistant County Engineer. It was stated that the committee would be discussing the firms for Professional Engineering Consulting Services for:

**Coconut Blvd: Temple Blvd. to S. of Northlake Blvd.**  
**Estimated 1.0 mile roadway, 5 lanes**  
**Project No. 2018507**

The meeting was opened up the meeting for Public Comments, public was present but none had questions or comments.

The outline of the project was discussed by Kathleen Farrell, P.E., Thoroughfare Roads Section Manager, Roadway Production.

**RESULTS:**

Submitting Firms		Shortlisted Firms	
1	American Consulting Engineers	1	DRMP, Inc.
2	Arcadis US	2	Scalar Consulting Group, Inc.
3	DRMP	3	Erdman Anthony of Florida, Inc.
4	Erdman Anthony of Florida		
5	RJ Behar and Company		
6	Scalar Consulting Group		
7	Wantman Group		

## SHORT LIST COMMITTEE TALLY SHEET

ONE (1) FIRM FOR: **All Engineering Services Required for:**  
**Coconut Blvd., Temple Blvd., to S. of Norhtlake Blvd.**

PROJECT NO: **2018507**

MEETING DATE: **Thursday, August 23, 2018**

MEETING TIME: **9:30 AM**

Shortlist Committee		American Consulting Engineers of FL, LLC	Arcadis U.S., Inc.	DRMP, Inc	Erdman Anthony of Florida, Inc	R.J. Behar & Company, Inc.	Scalar Consulting Group, Inc.	Wantman Group, Inc.	
Assistant County Engineer		Steve Carrier	3	7	1	6	4	2	4
Director Roadway Production	*	Kathleen Farrell	4	7	1	2	6	3	5
Director Traffic		<i>Absent</i>							
Director Land Development	*	Tia Counts	3	7	1	5	6	2	4
Contracts Manager	*	Antolina Michel-Diaz	7	4	3	2	4	1	4
Director Construction Coordination		Mark Tomlinson	3	7	1	3	2	5	5
User Dept Representative		Morton Rose	2	7	1	3	5	4	6
Director Office of Small Business	*	Angela Smith	6	5	2	3	7	1	4
<b>Total</b>			<b>28</b>	<b>44</b>	<b>10</b>	<b>24</b>	<b>34</b>	<b>18</b>	<b>32</b>
<b>Rank</b>			<b>4</b>	<b>7</b>	<b>1</b>	<b>3</b>	<b>6</b>	<b>2</b>	<b>5</b>

JaeAnn Dean  
Secretary Printed Name



Secretary Signature

## SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:  
Coconut Blvd., Temple Blvd., to S. of Northlake Blvd.**

PROJECT NO: **2018507**

SHORT LIST MEETING DATE: **Thursday, August 23, 2018**

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Criteria	Max Score	American Consulting Engineers of FL, LLC	Arcadis U.S., Inc.	DRMP, Inc	Erdman Anthony of Florida, Inc	R.J. Behar & Company, Inc.	Scalar Consulting Gorup, Inc.	Wantman Group, Inc.
Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	42	10	40	35	38	42	40
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	17	20	19	15	15	18	15
<b>Subtotal</b>	70							
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	30	27	27	30	30	28	28	26
<b>Total</b>		86	57	89	80	81	88	81
<b>Rank</b>		3	7	1	6	4	2	4

Member's Name:

*Steve Carris*

Member's Signature:

*[Signature]*

8/23/18

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Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the technical requirements of the project.	50	47	35	48	48	40	48	46
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	18	20	20	17	15	18	16
<b>Subtotal</b>	70							
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	30	27	27	30	30	28	28	26
<b>Total</b>		92	82	98	95	83	94	88
<b>Rank</b>		4	7	1	2	6	3	5

Member's Name: *Kathleen Farrell*

Member's Signature: *Kathleen O. Farrell*

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Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	45	40	45	40	40	<del>48</del> 45	45
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	15	10	20	10	10	<del>10</del> 15	10
<b>Subtotal</b>	70							
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	30	27	27	30	30	28	28	26
<b>Total</b>		87	77	95	80	78	88	81
<b>Rank</b>		3	#67	1	5	#76	2	4

Member's Name: **TIA COUNTS**

Member's Signature: **Tia Counts**

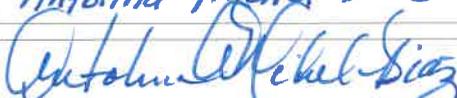
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Criteria	Max Score	American Consulting Engineers of FL, LLC	Arcadis U.S., Inc.	DRMP, Inc	Erdman Anthony of Florida, Inc	R.J. Behar & Company, Inc.	Scalar Consulting Gorup, Inc.	Wantman Group, Inc.
Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	46	47	47	47	46	49	48
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	16	17	18	19	17	20	17
<b>Subtotal</b>	70	62	64	65	66	63	69	65
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	30	27	27	30	30	28	28	26
<b>Total</b>		89	91	95	96	91	97	91
<b>Rank</b>		7	4	3	2	4	1	4
Member's Name:	Antolina Michel-Diaz							
Member's Signature:								

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Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	45	43	46	44	47	44	45
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	18	17	18	16	16	16	17
<b>Subtotal</b>	70							
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	30	27	27	30	30	28	28	26
<b>Total</b>		90	87	94	90	91	88	88
<b>Rank</b>		3	7	1	3	2	5	4

Member's Name: Mark Tomason

Member's Signature: [Handwritten Signature]

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Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	48	38	45	42	40	41	40
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	17	15	20	16	14	17	15
<b>Subtotal</b>	<b>70</b>	<b>65</b>	<b>53</b>	<b>65</b>	<b>58</b>	<b>54</b>	<b>58</b>	<b>55</b>
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	<b>30</b>	<b>27</b>	<b>27</b>	<b>30</b>	<b>30</b>	<b>28</b>	<b>28</b>	<b>26</b>
<b>Total</b>		<b>92</b>	<b>80</b>	<b>95</b>	<b>88</b>	<b>82</b>	<b>86</b>	<b>81</b>
<b>Rank</b>		<b>2</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>4</b>	<b>76</b>

Member's Name:

*Maxton Rose*

Member's Signature:

*Maxton Rose*

## SHORT LIST EVALUATION FORM

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Ability, knowledge of design criteria and past performace of firm and the designated project team to satisfy the technical requirements of the project.	50	48	48	48	49	47	50	50
Approach to the project, understanding of the project and quality of presentation, including meeting time/budget requirements.	20	18	19	19	17	17	20	19
<b>Subtotal</b>	<b>70</b>	<b>66</b>	<b>67</b>	<b>67</b>	<b>66</b>	<b>64</b>	<b>70</b>	<b>69</b>
Location of the firm's offices and where work will be accomplished	10	10	10	10	10	10	10	10
SBE/MWBE Participation	10	9	9	10	10	9	10	10
Volume of previous work awarded by the County over the past four (4) years. (The firm with the most work receives the lowest score.)	10	8	8	10	10	9	8	6
<b>Subtotal</b>	<b>30</b>	<b>27</b>	<b>27</b>	<b>30</b>	<b>30</b>	<b>28</b>	<b>28</b>	<b>26</b>
<b>Total</b>		<b>93</b>	<b>94</b>	<b>97</b>	<b>96</b>	<b>92</b>	<b>98</b>	<b>95</b>
<b>Rank</b>		<b>#6<sup>th</sup></b>	<b>#5<sup>th</sup></b>	<b>2</b>	<b>3</b>	<b>7</b>	<b>1</b>	<b>#4<sup>th</sup></b>

Member's Name: *Angela Smith*

Member's Signature: *[Signature]*

## SHORTLIST CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
Coconut Blvd: Temple Blvd. to S. of Northlake Blvd  
estimated 1.0 mile roadway, 5 lane

**Project No:** 2018507

**Meeting Date:** Thursday, August 23, 2018

**Meeting Time:** 9:30 AM

TEAM				LOCATION		SBE & M/WBE			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points	SBE	M/WBE (Non-black)	M/WBE (Black)	Points	Fee Considered	Pro-Rated Fee	Points
<b>American Consulting Engineers of Florida, LLC</b>	3.02, 3.06	74.5%	1	74.5%	<b>10</b>				<b>9</b>	\$653,626	\$486,951	<b>8</b>
Brown and Phillips, Inc.	5.02	13.5%		13.5%		13.5		13.5		\$656,271	\$88,597	
GCME, Inc.	6.01	7%		7%		7.0	7.0			\$32,994	\$2,310	
Cyriacks Environmental Consulting Services, Inc.	1.07, 12.02	5%		0%			5.0			\$5,467	\$273	
		<b>100%</b>		<b>95%</b>		20.5%	12%	13.5%			<b>\$578,131</b>	
					5	1	3					
							4					
<b>Arcadis U.S., Inc.</b>	3.02	72.5%		72.5%	<b>10</b>				<b>9</b>	\$398,666	\$289,033	<b>8</b>
Brown and Phillips, Inc.	5.02	13.5%		13.5%		13.5		13.5		\$656,271	\$88,597	
EW Consultants, Inc.	1.07	2%		2%		2.0				\$8,731	\$175	
Nutting Engineers of Florida, Inc.	12.02	1%		1%		1.0				\$230,307	\$2,303	
Tierra South Florida, Inc.	6.01	5%		5%			5.0			\$806,926	\$40,346	
Simmons & White, Inc.	3.06	6%		6%		6.0				\$280,862	\$16,852	
		<b>100%</b>		<b>100%</b>	22.5%	5%	13.5%		<b>\$437,305</b>			
					5	1	3					
							4					
<b>DRMP, Inc.</b>	3.02, 3.06	64%		59%	<b>10</b>				<b>10</b>	\$0	\$0	<b>10</b>
K-F Group, Inc.	3.02	15%		15%		15.0	15.0			\$275,375	\$41,306	
Baron Worth Advisors, Inc.	1.07, 12.02	3%		3%		3.0	3.0			\$0	\$0	
Brown and Phillips, Inc.	5.02	15%		15%		15.0		15.0		\$656,271	\$98,441	
RADISE International, LC	6.01	3%		3%		3.0	3.0			\$542,989	\$16,290	
		<b>100%</b>		<b>95%</b>	36.0%	21%	15.0%		<b>\$156,037</b>			
					6	2	3					
							5					

## SHORTLIST CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
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estimated 1.0 mile roadway, 5 lane

**Project No:** 2018507

**Meeting Date:** Thursday, August 23, 2018

**Meeting Time:** 9:30 AM

TEAM				LOCATION		SBE & M/WBE			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points	SBE	M/WBE (Non-black)	M/WBE (Black)	Points	Fee Considered	Pro-Rated Fee	Points
<b>Erdman Anthony of Florida, Inc.</b>	3.02, 3.06, 5.02	62%		62%	<b>10</b>				<b>10</b>	\$229,407	\$142,232	<b>10</b>
Propel Engineering, Inc.	3.02	26%		26%		26.0	26.0			\$0	\$0	
Baron Worth Advisors, Inc.	1.07, 12.02	4%		4%		4.0	4.0			\$0	\$0	
RADISE International, Inc.	6.01	8%		8%		8.0	8.0			\$542,989	\$43,439	
		100%		100%		38.0%	38%	0.0%			\$185,671	
					6	4	0		4			
<b>R.J. Behar &amp; Company, Inc.</b>	3.02, 3.06	72%		72%	<b>10</b>		72.0		<b>9</b>	\$419,646	\$302,145	<b>9</b>
Baron Worth Advisors, Inc.	1.07, 12.02	3%		3%		3.0	3.0			\$0	\$0	
Manuel G. Vera & Associates, Inc.	5.02	15%		15%		15.0	15.0			\$0	\$0	
Tierra South Florida, Inc.	6.01	10%		10%			10.0			\$806,926	\$80,693	
		100%		100%		18.0%	100%	0.0%			\$382,838	
					4	5	0		5			
<b>Scalar Consulting Group, Inc.</b>	3.02, 3.06, 1.07, 12.02	63%		60%	<b>10</b>	63.0			<b>10</b>	\$614,154	\$386,917	<b>8</b>
American Consulting Engineers of Florida, LLC	3.02	10%	1	10%						\$653,626	\$65,363	
Simmons & White, Inc.	3.06	6%		6%		6.0				\$280,862	\$16,852	
Brown and Phillips, Inc.	5.02	13%		13%		13.0		13.0		\$656,271	\$85,315	
RADISE International, LC	6.01	8%		8%		8.0	8.0			\$542,989	\$43,439	
		100%		97%	90.0%	8%	13.0%		\$597,886			
					10	1	2		3			

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Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points	SBE	M/WBE (Non-black)	M/WBE (Black)	Points	Fee Considered	Pro-Rated Fee	Points
<b>Wantman Group, Inc.</b>	3.02, 3.06, 1.07, 12.02	64%		64%	<b><u>10</u></b>				<b><u>10</u></b>	\$1,162,145	\$743,773	<b><u>6</u></b>
Brown and Phillips, Inc.	5.02	10%		10%		10.0		10.0		\$656,271	\$65,627	
Propel Engineering, Inc.	3.02, 3.06	18%		18%		18.0	18.0			\$0	\$0	
RADISE International, LC	6.01	8%		8%		8.0	8.0			\$542,989	\$43,439	
		<b>100%</b>		<b>100%</b>		36.0%	26%	10.0%			<b>\$852,839</b>	
					<b>6</b>	<b>3</b>	<b>2</b>	<b>5</b>				
<u>Prime Categories</u>		<u>Subcategories</u>		<u>Notes</u>								
3.02 (General Hwy. Design w/Curb & Gutter, Access & Drainage)		1.07 (Environmental Studies)		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project								
3.06 (Traffic Operation Design)		5.02 (Engineering Surveying)		1- Prime and Sub on different teams								
		6.01 (Geological & Geographic Studies)										
		12.02 (Environmental Audit/Site Investigation)										

**COMMITTEE  
MEMBERS**

**SHORT LIST COMMITTEE MEETING**

**Palm Beach County Engineering Department**

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Coconut Blvd: Temple Blvd. to S. of Northlake Blvd.  
Estimated 1.0 mile roadway, 5 lane  
Project No. 2018507**

**August 23, 2018**

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Steve Carrier	Eng.	684-4016	SCarrier - - - -
Morton Rose	PBC Roadway	684-4150	mrose@ - - " " "
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Holly Knight	"	684-4150	hKnight@pbcgov.org
JADEAN DEAN	PBC Roadway	684-4154	jadean@pbcgov.org

**SHORT LIST COMMITTEE MEETING**

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**August 23, 2018**

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