

Completing the FAA Economic Stability/Self-Sufficiency NOFO

Enter link (<https://pbcc.samis.io/go/nofo/>) to access NOFO proposal page

The screenshot shows a web browser window with the address bar containing pbcc.samis.io/go/nofo/. Below the address bar are tabs for 'Development SAML...', 'SAMIS Production', and 'ClientTrack'. The main content area features the 'NOFO' title and a list of applications. The first application is 'FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Disabilities NOFO Application'. It includes an 'Open Date' of 3/18/2022 and an 'Application Deadline' of 4/8/2022. At the bottom of the application list, there is a blue button labeled 'Start New Application or Continue a Previous Application'. Red arrows and boxes highlight the address bar and the button.

Please note there may be other applications on the page so be sure to select the correct application: **FAA FY 2026-2028 Economic Stability Application NOFO**

Click on “Start New Application” to begin a new application or to continue work on an application already started

Completing the FAA Economic Stability/Self-Sufficiency NOFO

Existing User

Email *

Password *

Log In

New User

First Name *

Last Name *

Email *

Register

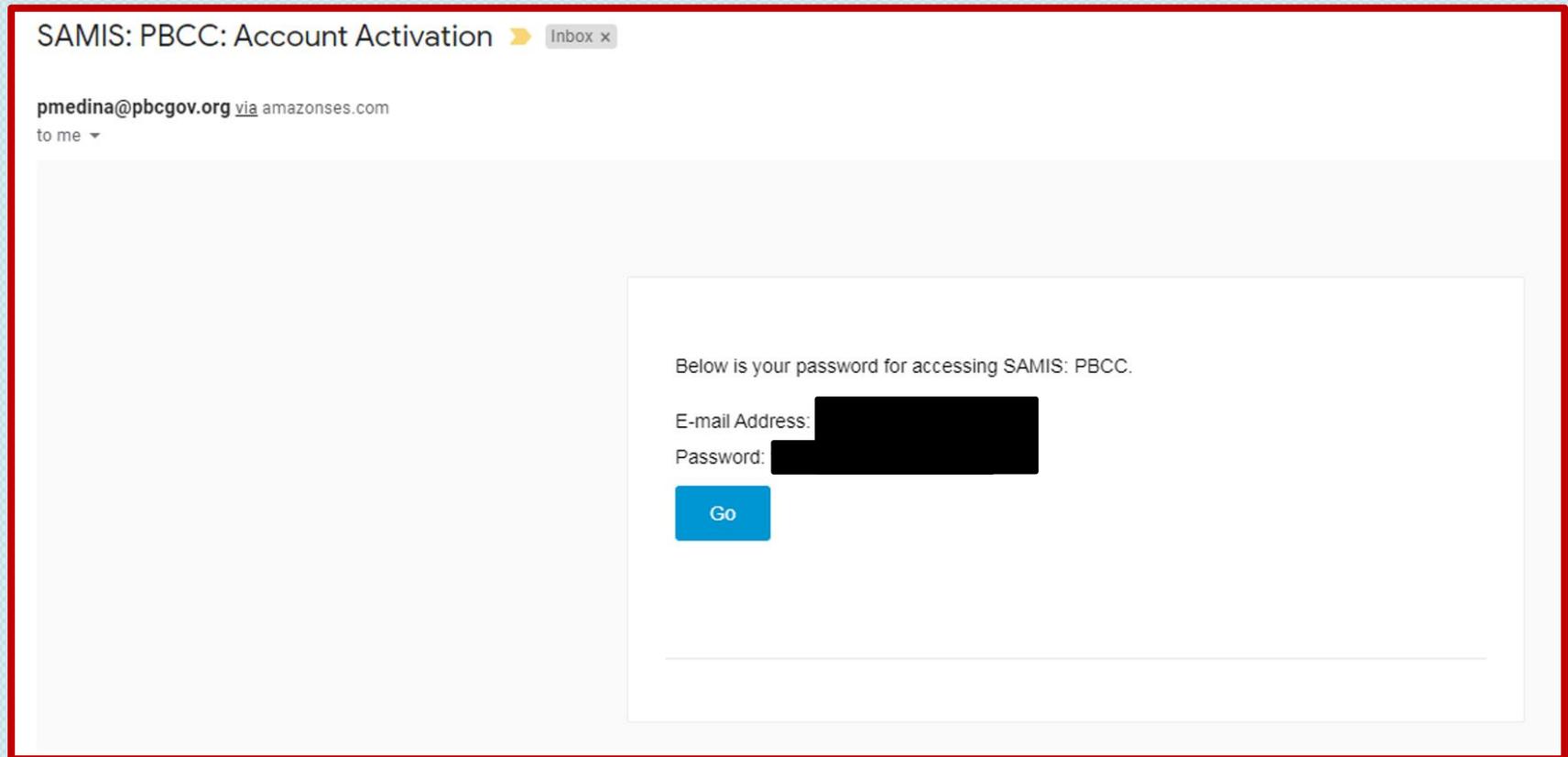
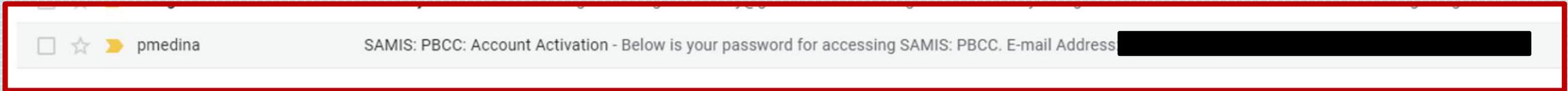
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If previously submitted an application through SAMIS, you will use the email and password you created to log in under “Existing User.”

If you are a brand new SAMIS user, you will type in your first name, last name and email under “New User” to begin the process for creating an account. By creating an account, you will be able to return to an application you have started and apply for future grants using your previously created account.

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For new users, you will receive an email with subject line:
SAMIS: PBCC: Account Activation



This email will contain your password to sign into SAMIS to complete the application



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Before using this site, you must agree to the terms and conditions of use.

Terms of Use - 1/18/2011 - Version 2.0

BY CLICKING A BOX OR PRESSING A BUTTON INDICATING YOUR ACCEPTANCE YOU AGREE TO THESE TERMS OF USE. IF YOU ARE USING THIS WEB SITE ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS OF USE, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT UNDERSTAND AND AGREE WITH THESE TERMS OF USE, YOU SHOULD SEEK LEGAL COUNSEL, NOT ACCEPT THE TERMS OF USE, AND NOT USE THE SERVICES.

Definitions

"Affiliate" means, with respect to a party, any entity which directly or indirectly controls, is controlled by, or is under common control with such party.

"Assessment" means this Terms of Use

I Agree

I Do Not Agree

You will be asked to accept the terms of use for SAMIS...

Reset Password

Your password has either expired or is a temporary one. Please enter a new password below to access the system.

Change Password

New Password *

Confirm Password *

Change My Password

...and to change your password

Completing the FAA Economic Stability/Self-Sufficiency NOFO

The screenshot shows a web application interface for the FAA Economic Stability/Self-Sufficiency NOFO. On the left, the 'Proposals' section is highlighted in yellow. A red arrow points to the 'NOFO Invitation Code *' field, which contains the text 'ES2023'. Below this are fields for 'Federal ID *', 'Agency Name *', 'Doing Business As (DBA) *' (with a subtext 'Please indicate name(s) by which agency is known or does business.'), 'Address *', 'City *', and 'State *'. On the right, the 'SECTIONS' panel shows a progress bar at 0% and a list of sections: 'Proposals' (marked with an asterisk), 'General Contact Information', 'I. Project Narrative (25 pts)', 'II. Evaluation Approach (15 Points)', 'III. Prior Outcomes and Response to Community Data', 'IV. Data Management (10 Points)', 'V. Partnerships, Resources and Collaboration', and 'VI. Budget (20 pts)'. Each section except 'Proposals' is marked with a red 'X'.

The application will appear once user has signed in.

This NOFO requires an invitation code or password: ES2026

Please insert this password at beginning of the application.

This allows the user to navigate the application, and to return to the application for completion.

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A valid Federal ID will populate the applicant's agency name and address.



Check the NOFO/RFP field to confirm you are in the correct application



Use this status panel to track your application's progress. A green "✓" (checkmark) means the section is completed. A red "X" means the section is not completed.

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Throughout the application, an “*” (asterisk) next to an item indicates that the field is required.

To add another reviewer/editor to the application, go to the “Additional Editors” field in the first section of the application (first page)

Due Date	Time Remaining
Proposals	
NOFO Invitation Code *	<input type="text" value="ES2023"/>
Federal ID *	<input type="text"/>
Agency Name *	<input type="text"/>
Doing Business As (DBA) *	Please indicate name(s) by which agency is known or does business. <input type="text"/>
Address *	<input type="text"/>
City *	<input type="text"/>
State *	Select State <input type="button" value="v"/>
Zip Code *	<input type="text"/>
RFP *	FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Dis... x <input type="button" value="v"/>
Additional Editors *	<input type="text"/>

Completing the FAA Economic Stability/Self-Sufficiency NOFO

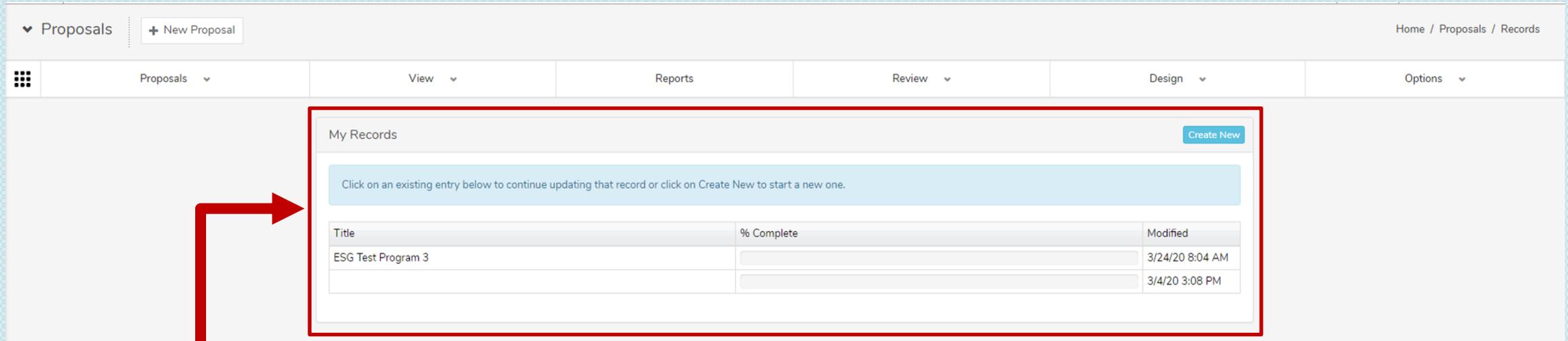
You can select up to two (2) additional editors. Each additional editor must have already registered on the SAMIS system.

Click on the drop-down box to type in the name of the additional reviewer/editor



Due Date	Time Remaining
Proposals	
NOFO Invitation Code *	<input type="text" value="ES2023"/>
Federal ID *	<input type="text"/>
Agency Name *	<input type="text"/>
Doing Business As (DBA) *	Please indicate name(s) by which agency is known or does business. <input type="text"/>
Address *	<input type="text"/>
City *	<input type="text"/>
State *	<input type="text" value="Select State"/>
Zip Code *	<input type="text"/>
RFP *	<input type="text" value="FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Dis...x"/>
Additional Editors *	<input type="text"/>

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The screenshot shows a web application interface with a navigation bar at the top. The main content area is titled 'My Records' and contains a table with two columns: 'Title' and 'Modified'. The table has two rows of data. A red arrow points from the text below to the table.

Title	% Complete	Modified
ESG Test Program 3		3/24/20 8:04 AM
		3/4/20 3:08 PM

The application will then appear in the additional reviewer's list of applications.

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Throughout the application, there will be several documents that you will be required to download, complete, and re-upload to the application.

Click on the link to preview and download the document. Re-upload the document in the suggested document formats and with the naming convention indicated.

Required FY 2023 Cover Sheet *	Click HERE to download the REQUIRED FY 2023 Cover Sheet Template. Please upload once you have completely filled it out.
	<ul style="list-style-type: none">• Please upload your document in the same format as the template: .doc OR .docx• Please name your document as such: Coversheet_FY23.doc OR Coversheet_FY23.docx
	
NOFO Information Document	Click HERE to download a copy of the FAA FY2023-2025 Economic Stability/Self Sufficiency/Intellectual Developmental Disabilities NOFO Guidance Document for reference throughout the application.



Download the FY 2026-2028 FAA Economic Stability NOFO Guidance Document for details on the program and reference throughout the application.

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FY2023REQUIREDCOVERSHEET.DOC
Uploaded to Field: files

Close Edit **Download File** Email File

REQUIRED COVER SHEET



**PALM BEACH COUNTY DEPARTMENT OF COMMUNITY SERVICES
FINANCIALLY ASSISTED AGENCIES FY 2023**

PLEASE RESPOND TO ALL QUESTIONS LISTED BELOW:
(NOTE: This form is formatted using MS Word, Cambria, and 10pt font)

QUESTIONS:	AGENCY RESPONSES:
NAME OF AGENCY:	
SERVICE CATEGORY (identify the service category for which the proposal is being submitted):	
PROGRAM TITLE:	
PRIORITY POPULATION (include the unduplicated number to be served annually):	
GEOGRAPHIC AREA TO BE SERVED:	
COMMISSION DISTRICT(S) TO BE SERVED:	
PROGRAM STATUS (existing or new program):	
PROGRAM START DATE (if new program):	
TOTAL PROGRAM BUDGET:	\$
AMOUNT OF FUNDING REQUEST (how much you are	

Click here to download the previewed document then click 'Close' to return to the application

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At the bottom of each section of the application, you will find this checkbox and accompanying text “Mark this Section Completed”.

Check the box only after you have completed the section.

You can move between sections if this box is unchecked. The application will default to a checked box.

All boxes at the end of each section will need to be checked in order to submit the application.

The screenshot displays a web form with two main sections. The first section is titled "FAA Required FY 2023-2025 Cover Sheet *" and includes instructions to click a link to download a template and upload a completed document. It lists requirements for file format (.doc or .docx) and naming (Coversheet_FY23.doc or Coversheet_FY23.docx). Below this is a "Choose File" button. The second section is titled "NOFO Information Document" and includes instructions to click a link to download a guidance document. At the bottom of the form, there is a checkbox labeled "MARK THIS SECTION COMPLETED" which is checked. Below the checkbox are three buttons: "Next", "Save & Continue Later", and a greyed-out "Back" button. Red arrows point from the text on the left to the checkbox and from the text on the right to the "Save & Continue Later" button.

The “Next” button at the end of each section will take you to the next section of the application.

The “Back” button will take you to the previous section.

The “Save & Continue Later” button at the end of each section will take you to the application preview/ summary page.

You will be able to save your application there and return to complete the application at a later time.

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1547 Pending FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Disabilities NOFO Application 4/8/2022 11:59 PM 21 days 11:17:02

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
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Proposals

NOFO Invitation Code * ES2023

Federal ID *

Agency Name *

Doing Business As (DBA) * Please indicate name(s) by which agency is known or does business.

SECTIONS

0%

- * Proposals
- ✗ General Contact Information
- ✗ I. Project Narrative (25 pts)
- ✗ II. Evaluation Approach (15 Points)
- ✗ III. Prior Outcomes and Response to Community Data

After you have completed the first section of the application, you will see this status bar at the top of each application section which will include your agency name, the name of the proposal, and a countdown to the application deadline date.

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Once you have pressed “Save and Continue Later,” you will be taken to the summary page, which will show all the sections of the application, as well as the status panel and all the documents you have uploaded.

If the user missed marking a section completed or to make changes and updates, the user will have the opportunity to return to the application by clicking the “Modify” button, then press “Next” until you reach the section you need to mark completed or to update.

Click on the “Save and Continue Later” button to return to the summary page.

The screenshot displays the FAA NOFO application summary page. At the top, a navigation bar includes icons for back, forward, home, download, trash, refresh, and a 'Modify' button (highlighted with a red box and a red arrow). Other navigation options include 'Detail', 'Create New ...', and 'Download Applications (Zip)'. Below the navigation bar, the application details are shown: ID 1547, Status 'Pending', Application Name 'FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Disabilities NOFO Application', Due Date '4/8/2022 11:59 PM', and Time Remaining '21 days 11:14:26'. A table below lists the application sections, all marked as incomplete with a red 'X'.

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1547	Pending		FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Disabilities NOFO Application	4/8/2022 11:59 PM	21 days 11:14:26

SECTION
0% <input type="text"/>
<input checked="" type="checkbox"/> Proposals
<input checked="" type="checkbox"/> General Contact Information
<input checked="" type="checkbox"/> I. Project Narrative (25 pts)
<input checked="" type="checkbox"/> II. Evaluation Approach (15 Points)
<input checked="" type="checkbox"/> III. Prior Outcomes and Response to Community Data
<input checked="" type="checkbox"/> IV. Data Management (10 Points)
<input checked="" type="checkbox"/> V. Partnerships, Resources and Collaboration
<input checked="" type="checkbox"/> VI. Budget (20 pts)
<input checked="" type="checkbox"/> VII. Scope of Work (No Points)

Proposals
NOFO Invitation Code: ES2023
Federal ID
Agency Name
Doing Business As (DBA): Please indicate name(s) by which agency is known or does business.
Address
City
State
Zip Code
NOFO RFP: FAA FY 2023-2025 Economic Stability/Self Sufficiency/ Intellectual Developmental Disabilities NOFO Application

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On the summary page, you will have one more opportunity to review your completed application before you submit.

Click on the "Submit" button to submit your application.

Note:
Be sure the application is complete and have the most updated information because changes cannot be made to the application once it has been submitted

When you are done editing, click the Submit button above to complete your entry.

ID	Status	Agency Name	NOFO/RFP	Due Date	Time Remaining
1368	Pending	FOUNDATION OF PALM BEACH COUNTY, INC.	FAA FY 2022-24 Homelessness Application NOFO	4/20/2021 12:00 PM	27 days 2

NOFO Invitation Code: home2022

SECTION: 100%

ID	Status	Agency Name
1172	Submitted	

When submitted, the application will display a black "Submitted" box on the status bar.

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The screenshot shows a web application interface for completing a NOFO. A large red "SAMPLE" watermark is overlaid diagonally across the center. The interface includes a text input field with "TEST" inside, a submit instruction, a table of application entries, and a detailed form for a specific application. A print dialog is open on the right side of the screen.

ID	Status	Agency Name	NOFO/RFP	Date	Time Remaining
1368	Pending	FOUNDATION OF PALM BEACH COUNTY, INC.	FAA FY 2022-24 Homelessness Application NOFO	4/20/2021 12:00 PM	27 days 20:01:36

Proposals

NOFO Invitation Code
home2022

Federal ID

Agency Name
FOUNDATION OF PALM BEACH COUNTY, INC.
Doing Business As (DBA)
Please indicate name(s) by which you are known to do business.
N/A

Address
City: West Palm Beach
FL
Zip Code: 33407

NOFO/RFP
FAA FY 2022-24 Homelessness Application NOFO

Additional Editors

Program Name
Test

FAA Required FY 2022 Cover Sheet
Click [HERE](#) to download the REQUIRED FY 2022 Cover Sheet Template. Please upload once you have

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Navigation: << < 1 of 11 > >>

Print Dialog: 11 sheets of paper
Destination: CSD-ADMIN-DAT-TOSH...
Copies: 1
Orientation: Portrait (selected), Landscape
Pages: All
Color mode: Black and white
Fewer settings: Paper size: Letter (8 1/2 x 11")
Scale: Fit to page width (selected), Scale: 100
Pages per sheet: 1
Margins: Custom (inches) - Top: 0.50, Bottom: 0.50, Left: 0.3, Right: 0.3
Buttons: Print, Cancel

You can print your application for your record by using your browser's system options or by right-clicking your computer mouse and selecting "Print".