

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
**Monday, August 29, 2011**  
*Minutes*

**Members Present**

Rafael Abadia  
Bobbie Cleveland  
Rosalyn Collins  
Kim Enright  
Marlinda Jefferson  
Mary Kannel  
Glenn Krabec  
Nicole Leidesdorf  
Sha'Wanda Manuel  
Thomas McKissack  
Shantreirra Monroe  
Larry Osband  
Mary Jane Reynolds  
Lorenzo Robertson  
Shirley Samples  
Cecil Smith  
Kenny Talbot  
Vicki Tucci

**Members Absent**

Cindy Barnes  
\*Don Hilliard  
Juny Tetevi

**Patient Care**

Mitchell Durant

**CARE Council Staff**

Pat Adams

**Lead Agency Staff**

Kim Bradley

**Grantee Staff**

Patricia Davis  
Tammy Fields  
Sonja Holbrook  
Steve Misshula  
Shoshana Ringer

**Guests**

Yolette Bonnet  
Sue Burwen  
Chris English  
Ron Haberle

Kristen Harrington  
Hyguette Joseph  
Beatrice Manning  
Melissa McGee

Marilyn Muniz  
Rik Pavlescak  
Ella Powell

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:36pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. **Motion** by Larry Osband, **second** Shirley Samples to accept excused absences. **Motion carried as amended.**
- IV. **Motion** by Larry Osband, **second** by Kenny Talbot to accept the August 29, 2011 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. **Motion** by Larry Osband, **second** by Nicole Leidesdorf to accept the June 27, 2011 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair reminded CARE Council Committee members who did not review the Ethic Video to please see Pat so that she can assist you. The Chair announced that Gilead clients on PAP are conducting an audit on the people who they are servicing. The audit was sent to the agency who originated the PAP. If a client receives PAP through Commcare and they are no longer picking-up their medication at the pharmacy, Commcare is sending back the audit form with “discontinue assistance” on it. The Chair stated that case management need to be proactive; they should contact Gilead to get the information so that their clients can continue to receive services.
- VII. **Public Comments:** The floor was opened for comments by the public. Rik Pavlescak stated CAP/Foundcare wanted to inform both CARE Council and their Liaisons’ about limitations on the services categories funding. The following issues will take into affect.
1. Bus passes will continue
  2. Food voucher provided until September 2011
  3. Premium services for clients are case by case under HOPWA.
  4. Suspended co-pay and deductible assistance
  5. HealthCare suspended
  6. Mental Health Counseling suspended
- Rik added that the services not mentioned are still in effect.
- VIII. **Educational Moment:** Homeless Resource Center (HRC)—Marilyn Munoz gives an informative presentation. Marilyn stated that the center would be available 24 hours a day and that they could house up to 66 beds.
- IX. **Standing Reports & Updates:**
- A. **Legislative Update:** Vicki Tucci: There was no report.
  - B. **Minority AIDS Coordinator Report:** Lorenzo Robertson reported that he is collaborating and planning an event with Compass. Lorenzo gave an update on Churches United to Stop HIV (CUSH), it was noted that there is a documentary if anyone wanted to review it.
  - C. **CPP Update:** Rafael Abadia-There was no update.
  - D. **ADAP Update:** Hyguette Josphe gave an update on ADAP Premium Plus Services. Hyguette stated that clients who receive Medicare Part D Coverage are required to re-certify or to re/enroll with ADAP every 6 months.
  - E. **Patient Care & 4BNWK Report:** Chris English gave a brief report on Palm Beach County Health Department Patient Care Expenditures and the Patient Care Network.
  - F. **Patient Care Update including ADAP:** Mitchell Durant gave a brief update.
  - G. **Part A Report:** Sonja Holbrook gave an overview on Ryan White Part A and the

following topics were addressed:

- The NGA should be released as early as today.
- The Grantee's office is in the middle of processing amended contracts, reflecting July allocations, soon after the receipt of the final NGA.
- Drafting the RFPs that will be released in the fall.
- In the middle of program monitoring process.
- MSOC and fiscal monitoring will take place this fall.
- CAREWare training for agencies will take place at the end of September.
- Case Management agencies having the ability to scan eligibility documents into CAREWare.
- Code of Ethics designated for the CARE Council is strictly an "advisory board." Waivers are not needed, only disclosures.
- Review of expenditure reports.

- H. Part B Report:** Kim Bradley reviewed the RW Part B Financial Statement. Kim added that Part B has funds available in Health Insurance that they have not tapped into so far. Kim Bradley added based on the public comments, maybe there is an opportunity to assist with premiums, co-pays and the deductibles. Kim added looking at the rate of spending in general there is about 8% that was under spent. They would go back to their providers and see if there is any room for flexibility, then determines if Part B can help with Health Insurance item.

Kim announced that Ketzya Medina is no longer working with Treasure Coast, and they are looking to fill this position.

Kim Bradley informed the committee that Treasure Coast is now d/b/a Health Council of Southeast Florida (HCSEF). The new business cards will reflect the change.

- I. Membership Update:** Kim Enright-There was no report.

**X. Unfinished Business and General Orders:**

Sonja Holbrook gave an overview on the Specific Goals of West Palm Beach EMA EIIHA Matrix, after brief discussion, **motion** by Glenn Krabec, **second** by Larry Osband to accept the West Palm Beach EMA EIIHA Matrix as presented. **Motion carried.**

**XI. New Business:**

**A. Vote: Approval of Committee Recommendation:**

1. **Motion carried** to approve the Priorities and Allocations Budget Column "K" line Item 1m to include Peer Mentor in the amount as \$250,000 as presented.

**XII. Other Business:**

**A. Announcement:**

1. Rafael Abadia announced that Metropolitan Community Church of the Palm Beaches (MCCPB) would be having their 30<sup>th</sup> year anniversary on the weekend of November 18-20, 2011.
2. Kim Bradley announced that the Community Awareness Committee is working on focus groups. In October, Joey Wynn will address the committee on the topic of Grassroots Advocacy.
3. Mary Kannel thanked Mary Jane Reynolds, Chair of Community Awareness

Committee for collaborating with everyone this year.

- XIII. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:48 pm at the Mayme Fredrick Building, 1440 Martin Luther Blvd., Riviera Beach, FL.